



HELP KEEP OUR GAME SAFE

It's everyone's responsibility to make sure children and other vulnerable people are safe while participating in football.

Respect



SAFEGUARDING, RESPECT AND WHISTLEBLOWING GUIDANCE

Craven Minor League acknowledges its responsibility to safeguard the welfare of every child and young person who has been entrusted to its care and is committed to working to provide a safe environment for all members. This includes players and match officials.

We subscribe to The Football Association's (The FA) Safeguarding Children – Policy and Procedures and The FA RESPECT Programme and endorse and adopt the Policy Statements contained in those documents.

The key principles of The FA Safeguarding Children Policy are that:

- the child's welfare is, and must always be, the paramount consideration
- all children and young people have a right to be protected from abuse regardless of their age, gender, disability, race, sexual orientation, faith or belief
- all suspicions and allegations of abuse will be taken seriously and responded to swiftly and appropriately
- working in partnership with other organisations, children and young people and their parents/carers is essential.

The key principles of The FA RESPECT Programme are:

- Providing an enjoyable playing environment for players, spectators and Referees
- Promoting Respect and Fair Play
- To recruit and retain enough Referees for the demands of the game at every level
- To reduce the number of assaults on Referees
- To achieve an improvement in on-field player discipline particularly in the area of dissent to referees
- To manage a step change in youth football as to what is acceptable and unacceptable behaviour from parents and spectators

The initial matches of a referee's career, particularly a young referee are very influential. A poor experience in the first few games can turn even the most committed referee away from the game. Young and inexperienced referees should be provided with a supportive environment where they can develop their skills.

The FA's Whistle Blowing Policy.

Any adult or young person with concerns about an adult in a position of trust with football can 'whistle blow' by contacting The FA Safeguarding Team on 0800 169 1863, by writing to The FA Case Manager at The Football Association, Wembley Stadium, PO Box 1966, London SW1P 9EQ, by emailing Safeguarding@TheFA.com or alternatively by going direct to the Police, Children's Social Care or the NSPCC. Craven Minor League encourages everyone to know about The FA's Whistle Blowing Policy and to utilise it if necessary.

Respect



SAFEGUARDING EXPECTATIONS

This sets out the expectations of how adults should behave around children and other vulnerable people, manage and mitigate the risk of harm to participants and report their concerns.

If you are a volunteer and a child, vulnerable person or parent discloses a concern:

Stay Calm - It will help the immediate situation.

Remove them from further harm - Get to a safe place: seek medical help if required.

Reassure - Take them seriously – they have done the right thing to tell someone and it's not their fault.

Don't make promises 'not to tell' - If it is serious, you will have to tell someone who can help.

Ask few questions - Let them talk, don't become an investigator, simply clarify what they have said.

Make a note - Record what has been said if you can, noting the facts and not your opinion.

Contact the Club/League or County Welfare Officers – If it is a serious concern, contact the police or children's services.

Be patient - We will try to keep you informed when possible but be aware we must act in a way that protects all those involved.

USEFUL CONTACTS

Police (Immediate threat) Tel: 999 **(Non-Immediate)** Tel: 101

NSPCC Tel: 0808 800 5000 www.nspcc.org.uk

ChildLine Tel: 0800 1111 www.childline.org.uk/get-support

Child Exploitation & Online Protection www.ceop.police.uk

Respect



WELFARE OFFICERS

What does a Welfare Officer do?

Welfare Officers have key roles: Be informed and aware of the league or club's responsibilities when running football activities for children and young people.

- Ensuring these responsibilities are well understood by others.
- Developing best practice processes.
- Helping to make sure trips away are organised properly.
- Helping league and club personnel understand their 'duty of care' towards children and young people.
- Ensuring all relevant people complete The FA's 'Safeguarding Children' training programme.
- Compliance of FA CRB checks.

For more information on what is expected of sport in terms of safeguarding children, go to www.thecpsu.org.uk or to www.everychildmatters.co.uk.

Football accepts it has a clear responsibility towards young people. Making sure everyone knows how to report concerns about a child's welfare is essential. Knowing how to deal with poor practice issues is also vital.

Paul Mullan is appointed as League Welfare Officer in line with The FA's role profile and required completion of the Safeguarding Children and Welfare Officers Workshop. Paul will be involved with Welfare Officer training provided by The FA and/or County FA. The Club Welfare Officer is the first point of contact for all club members regarding concerns about the welfare of any child or young person. The Club Welfare Officer will liaise directly with the League Welfare Officer and County FA (CFA) Welfare Officer where appropriate and will be familiar with the procedures for referring any concerns. He will also play a proactive role in increasing awareness of **Respect**, poor practice and abuse amongst club members.

If at any time you are not able to contact your Club Welfare Officer or the matter is clearly serious then you can either:

Contact your League Welfare Officer

Paul Mullan 07922 270279 childwelfare@cravenminorjfl.com

Contact your CFA Welfare Officer directly

Steve Swinnerton (LCFA) 0151 523 4488 (105) safeguarding@liverpoolfa.com

Neil Yates (LFA) 01772 624000 neil.yates@lancashirefa.com

Contact The FA Safeguarding Team

0800 169 1863 or Safeguarding@TheFA.com

Safeguarding is everyone's responsibility if you are worried about a child it is important that you report your concerns – no action is not an option.

Respect



RESPECT

Parents have a big responsibility as part of the Respect programme. Respect is working to eradicate touchline abuse in football, and parents can play their part by agreeing to, and signing, their club's Code of Conduct.

Parents also have a responsibility for their children's behaviour. The players will also be asked to sign a Code of Conduct, and parents can encourage their children to adhere to the players' code.

Players are asked to sign a Code of Conduct to 'promise' to abide by a set of rules governing their behaviour as a player. Working together with the coach, captain and match day referee, players have a major role to play to ensure a positive environment on this pitch – and off it. Players are asked to shake hands with the opposition and match officials pre- and post-match in a spirit of fair play.

Coaches have a hugely important role to play in Respect, as they are not only responsible for their own behaviour, but they can also influence that of their players and spectators too. On a match day, coaches are expected to work with players, parents and other spectators to allow the referee to manage the game without being subjected to abuse.

Referees need to work in partnership with the clubs they officiate, in particular with the captains on the pitch when managing player behaviour. Vitally, referees can provide post-match feedback regarding the behaviour of players, parents, coaches and other spectators, to help the clubs enforce their Codes of Conduct.

Clubs can sign up to and enforce Codes of Conduct for their players, coaches, parents and spectators, which will set the standard for behaviour throughout their club. It is important that clubs take action if Codes are broken to send out a clear message that negative behaviour will not be tolerated.

We all bear a collective responsibility to set a good example and help provide a positive environment in which children and vulnerable people can learn and enjoy the game. Play your part and observe The FA's Respect Code of Conduct.

www.thefa.com/get-involved/player/respect/respect-resources

Respect



CRAVEN MINOR LEAGUE - SEASON 2022/2023

LEAGUE OFFICIALS

MANAGEMENT COMMITTEE

CHAIRMAN	Mike Taylor Email – chairman@cravenminorjfl.com
VICE-CHAIR	Eileen Cope Email – treasurer@cravenminorjfl.com
SECRETARY	Alice Sumner Email – secretary@cravenminorjfl.com
ASSISTANT SECRETARY	Peter Dewar Email – assistantsecretary@cravenminorjfl.com
MINUTES SECRETARY	Paul Martin Email – minutes@cravenminorjfl.com
TREASURER	Eileen Cope Email – treasurer@cravenminorjfl.com
ASSISTANT TREASURER	Mike Taylor Email – chairman@cravenminorjfl.com
REGISTRATION SECRETARIES:	
U7 – U10 DIVISIONS	Peter Dewar Email – reg7-10@cravenminorjfl.com
U11 – U18 DIVISIONS	Bob Prescott Email – reg11-18@cravenminorjfl.com
FIXTURE SECRETARY SATURDAY & SUNDAY (U11 to U18 inc.)	Tony Alty Email - fixtures@cravenminorjfl.com
FIXTURE SECRETARY DEVELOPMENT (U7 to U10 inc.)	Alan Crane Email – minifix@cravenminorjfl.com

REFEREES' SECRETARIES:

APPOINTMENTS	Chris Baumber Email – referee@cravenminorjfl.com
REFEREE'S MARKS	Liam Boden Email – refereemarks@cravenminorjfl.com
LEAGUE WELFARE OFFICER	Paul Mullan Mobile – 07922 270279 Email - childwelfare@cravenminorjfl.com
ASSISTANT LEAGUE WELFARE OFFICER	Chris Baumber Mobile – 07977 987277 Email – assistantwelfare@cravenminorjfl.com
RESPECT OFFICER	Robbie Delmonte Email – respect@cravenminorjfl.com
ASSISTANT RESPECT OFFICER	Ray Highton Email – respect2@cravenminorjfl.com
SOCIAL MEDIA CO-ORDINATOR	Paul Mullan Twitter - @CravenMinorJFL1 Email – press@cravenminorjfl.com
WEBMASTER	Ste Taylor Email – webmaster@cravenminorjfl.com

CRAVEN MINOR FOOTBALL LEAGUE

SPONSORED BY KAREN POTTER

THE ESTATE AGENT

Rules of the League

Season 2022/2023

RULES OF THE CRAVEN MINOR LEAGUE

This document forms the Rules of the Craven Minor League and is comprised of:

The Standard Code of Rules for Mini Soccer and Youth Football Competitions (SCORY) as required and provided by the Football Association, incorporating supplementary Rules of the Craven Minor League.

Appendix (A) (Rules prefix CR)

General Rules for Trophy/Cup Competitions organised by the Craven Minor League.

Appendix (B) (Rules prefix SS)

Supplementary Rules, Conditions and Procedures relating to Under 7, 8, 9 and 10 Football

Appendix (C) Procedure relating to the use of ID cards

Appendix (D) Team schedules and squad details will be submitted through the Whole Game System (WGS) and the League may issue notes and guidance from time to time.

Appendix (E) Guidance on the marking of Referees appointed by the League through the Whole Game System

Appendix (F) Transfer Procedure Guidance Notes (Will be subject to change because of (WGS))

Appendix (G) Football Association Rule C2 (a) – Players without written contracts.

Appendix (H) Football Association Rule C4 (a) – Age ranges and provisions relating to players under 16 years of age.

Appendix (I) Procedure relating to notification of Fixture arrangements

Appendix (J) Guidance note on Match Based Discipline Procedures

Schedule A - Fines & Fees and Charges including explanatory note.

Schedule B - INDEX

Some cross references have been indicated within this document, for guidance, but this does not mean that no other parts of the document are relevant in any particular situation and it is the responsibility of individual clubs to ensure that they are familiar with all aspects of these Rules. All sections must be applied where appropriate, however, in the case of any conflict or anomaly between the sections, the Standard Code of Rules as provided by the Football Association will prevail and will be applied by the Management Committee. In cases where a conflict or anomaly has been caused through the introduction or amendment of a Rule, then the effect of the latest approved change will prevail.

Last amended July 2022

STANDARD CODE OF RULES FOR MINI SOCCER AND YOUTH FOOTBALL COMPETITIONS

This document contains the Standard Code of Rules developed by The Football Association for Mini Soccer and Youth Football Competitions (the "Standard Code").

The Standard Code is mandatory for all Mini Soccer and Youth Football Competitions.

Competitions seeking sanction must draft their Rules in conformity with the Standard Code, using the same numbering and standard headings.

The mandatory rules are printed in normal text and the optional rules in italics.

It should be noted that in many cases rules are so printed because they are alternatives and the procedure to apply should be retained and the others omitted.

In all cases where a [] is shown the necessary name, address, number or wording to complete that rule must be inserted.

Competitions may add to the core of the Standard Code, which is mandatory, providing the additions are approved by the Sanctioning Authority and do not conflict with the mandatory rules or any relevant principles and policies established by The FA. Guidance from the Sanctioning Authority should be sought in advance if there is any doubt as to the acceptability of additional rules.

DEFINITIONS

1.(A) In these Rules:

"Affiliated Association" means an Association accorded the status of an Affiliated Association under the rules of The FA.

"AGM" shall mean the annual general meeting held in accordance with the constitution of the Competition.

"Club" means a club for the time being in membership of the Competition.

"Competition" means the **Craven Minor League**.

"Competition Match" means any match played or to be played under the jurisdiction of the Competition.

"Contract Player" means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.

"Deposit" means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

"Fees Tariff" means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules, as set out at Schedule A.

"Fines Tariff" means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules, as set out at Schedule A.

"Ground" means the ground on which the Club's Team(s) plays its Competition Matches.

"Management Committee" means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.

"Match Officials" means the referee, the assistant referees and any fourth official appointed to a Competition Match.

"Mini Soccer" means those participating at ages under 7s to under 10s.

"Non Contract Player" means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.

"Officer" means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.

"Participant" shall have the same meaning as set out in the rules of The FA from time to time.

"Player" means any Contract Player, Non Contract Player or other player who plays or who is eligible to play for a Club.

"Playing Season" means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.

"Rules" means these rules under which the Competition is administered.

"Sanctioning Authority" means **Liverpool County Football Association Limited**].

"Scholarship" means a Scholarship as set out in The FA rules.

"Season" means the period of time between an AGM and the subsequent AGM.

"Secretary" means such person or persons appointed or elected to carry out the administration of the Competition.

"SGM" means a special general meeting held in accordance with the constitution of the Competition.

"Team" means a team affiliated to a Club, including where a Club provides more than one team in the Competition in accordance with the Rules.

"The FA" means The Football Association Limited.

"Player Registration System" means The FA System to register players as determined by The FA from time to time.

“written” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

“Youth Football” means those participating at ages under 11s to under 18s.

- (B) Unless stated otherwise, terms referring to natural persons are applicable to both genders. Any term in the singular applies to the plural and vice-versa.

GOVERNANCE RULES

COMPETITION NAME AND CONSTITUTION

- 2.(A) **The Competition will be known as The Craven Minor League Sponsored by Karen Potter (or such other name as the Competition may adopt). The Clubs participating in the Competition must be members of the Competition. A Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.**
- (B) This Competition shall consist of not more than **50 Clubs and/or 200 Teams** approved by the Sanctioning Authority.
- (C) The geographical area covered by the Competition membership shall be **Lancashire and Merseyside**.
- (D) The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the Management Committee in accordance with the rules, regulations and policies of The FA.
- (E) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 7.
- (F) The Rules are taken from the Standard Code of Rules for Youth Competitions (the “Standard Code”) determined by The FA from time to time. In the event of any omissions from the Standard Code then the requirements of the Standard Code shall be deemed to apply to the Competition.
- (G) All Clubs must be affiliated to an Affiliated Association and their names and particulars shall be returned annually by the appointed date in a manner prescribed by the Sanctioning Authority and must have a constitution approved by the Sanctioning Authority. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (401)**
- This Competition shall apply annually for sanction to the Sanctioning Authority and the constituent Teams of Clubs may be grouped in divisions.
- (H) **Inclusivity and Non-discrimination**
- i. The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination and should abide and adhere to The FA Equality Policy and any legislative requirements (to include those contained in the Equality Act 2010).
 - ii. This Competition and each Club must make every effort to promote equality by treating people fairly and with respect, by recognising that inequalities may exist, by taking steps to address them and by providing access and opportunities for all members of the community, irrespective of age, gender, gender reassignment, sexual orientation, marital status, race, nationality, ethnic origin, colour, religion or belief, ability or disability or otherwise.
 - iii. Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.
 - iv. Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including, but not limited to, England Football Accredited and RESPECT programmes. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (402)**
- (I) All Participants shall abide by The Football Association Regulations for Safeguarding Children as determined by The FA from time to time.
- (J) Clubs shall not enter any of their Teams playing at a particular age group in the Competition in any other competition (with the exception of FA and County FA Competitions) except with the written consent of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (403)**.
- (K) At the AGM or a SGM called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 22.

CLUB NAME

3. Any Club wishing to change its name must obtain permission from the Sanctioning Authority and from the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (404)**.

ENTRY FEE, SUBSCRIPTION, DEPOSIT

4. (A) Applications by Clubs for admission to the Competition or the entry of an additional Team(s) from the same Club must be made in writing to the Secretary and must be accompanied by an entry fee per Team as set out in the **Fees Tariff (301)**, which shall be returned in the event of non-election. At the discretion of the voting members present applications, of which due notice has been given, may be received at the AGM or a SGM or on a date agreed by the Management Committee.
- (B) The annual subscription shall be payable in accordance with the **Fees Tariff (302 -305)** per Team and shall be payable on or before **the 7th day prior to the Annual General Meeting** in each year. **The Annual Subscription Fee is inclusive of all charges for the Registration of all players and Club Officials where appropriate. (See also Rule 18(O))**
- (C) A Club shall not participate in this Competition until the entry fee, annual subscription and Deposit (if required) have been paid.
- (D) If requested by the Competition, Clubs must advise annually to the Secretary in writing by **the date of the Annual General Meeting** of its Sanctioning Authority affiliation number for the forthcoming Playing Season. Clubs must advise the Secretary in writing, or on the prescribed form, of details of its headquarters, its Officers and any other information required by the Competition. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (406)**
- (E) An all female team can apply to the Competition to play an age group down in a mixed gender competition, subject to Rule 8(A) (iii) & (iv) and provided the team has obtained approval from its Sanctioning Authority.

MANAGEMENT, NOMINATION, ELECTION

- 5.(A) The Management Committee shall comprise the Officers of the Competition and **any other** members who shall all be elected at the AGM.

Subject to any changes being made to the structure of the Management Committee at the Annual general Meeting, the following Officers of the Competition may be elected, together with any changes in posts which may be agreed:

**Chairman
Vice-Chairman
Secretary
Assistant Secretary
Assistant Secretary (Rules)
Minute Secretary
Treasurer
Assistant Treasurer
Registration Secretaries (as required)
Fixture Secretaries (as required)
Referees Secretaries (as required)
Press Secretary
Social Organiser
League Welfare Officer
Assistant League Welfare Officer
Respect Ambassador
Charter Standard Officer**

No person may hold the office of Secretary and Treasurer or Assistant Secretary and Assistant Treasurer at the same time.

The President and Vice-Presidents will be appointed by the Management Committee. Presidents and Vice-Presidents will not be able to vote at any meetings.

- (B) Retiring Officers shall be eligible to become candidates for re-election without nomination provided that the Officer notifies the Secretary in writing not later than **31st May** in each year.

All other candidates for election as Officers of the Competition or members of the Management Committee shall be nominated to the Secretary in writing, signed by the secretaries of two Clubs, not later than **31st May** in each year. Names of the candidates for election shall be circulated with the notice of the AGM. In the event of there being no nomination in accordance with the foregoing for any office, nominations may be received at the AGM.

- (C) The Management Committee shall meet as and when required, save that no more than three calendar months shall pass between each meeting.

On receiving a requisition signed by two-thirds (2/3) of the members of the Management Committee the Secretary shall convene a meeting of the Management Committee.

- (D) Except where otherwise mentioned all communications shall be addressed to the Secretary who shall conduct the correspondence of the Competition and keep a record of its proceedings.

- (E) All communications received from Clubs must be conducted through their Officers and sent to the Secretary. **All communications relating to a protest or complaint must be conducted through the Club Secretary in accordance with this Rule.**

Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (407)**

All correspondence to the League requiring a Management Committee decision must be submitted by the Club Secretary and, where a written reply is required, a stamped addressed envelope must be provided. All correspondence from the League bearing the words 'Please Acknowledge' must be answered in writing, or by e-mail (unless otherwise stated) within seven days unless a definite time is stated. Clubs not complying with this rule will be fined in accordance with the Fines Tariff (409).

Telephone communication with any Member of the Management Committee including Registration Secretaries, Fixture Secretaries or Referees Secretaries, or any other person who may be seconded to undertake a specific task or role, must take place before 9:00pm except by prior arrangement. Failure to follow this procedure by any club or persons associated with it may result in the Club being fined in accordance with the Fines Tariff (409) Note that any non-verbal communication received after 9:00 pm, including text/email/whatsapp etc, may not necessarily be dealt with that same day.

Clubs will be required to reimburse the League with all expenses, including travel costs, incurred in connection with the collection of any items of postage from the Post Office which could not be delivered to the appropriate officer's address for any reason. In addition, the Club itself will be wholly liable for any penalties imposed, through the late receipt of such items, as a result. Any Club which fails to pay sufficient postage on any item, which the League subsequently has to pay on delivery or collection, will be fined in accordance with the Fines Tariff (410) in addition to being required to reimburse any costs referred to above. (Clubs are strongly advised not to send items which will require a signature to prove receipt, as it cannot be guaranteed that there will always be somebody present to sign for them).

POWERS OF MANAGEMENT

- 6.(A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The FA or Affiliated Association.

The Management Committee shall appoint a Disciplinary Panel, as and when required, consisting of the Chairman of the League, or his nominee, together with two other members of the Management Committee, not including the Vice-Chairman of the League, who shall deal with all matters of a disciplinary nature.

The Management Committee shall appoint an Appeals Panel, as and when required, consisting of the Vice Chairman of the League, or his nominee, together with two other members of the Management Committee, not including the Chairman of the League, who shall deal with all appeals/protests/claims/complaints lodged in accordance with Rule 7.

Management Committee members associated with Clubs involved, or affected by a disciplinary matter, may not be part of a Disciplinary or Appeals Panel considering such matters.

The Management Committee shall appoint a Registration Sub-Committee, as and when required, consisting of the Secretary or their nominee together with two League Registration Secretaries.

(B) Subject to the permission of the Sanctioning Authority having been obtained the Management Committee may order a match or matches to be played each Season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any club which may have withdrawn during the Season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the Season.

(C) Each member of the Management Committee shall have the right to attend and vote at all Management Committee meetings and have one vote thereat, but no member shall be allowed to vote on any matters directly appertaining to such member or to the Club so represented or where there may be a conflict of interest. (This shall also apply to the procedure of any sub-committee).

In the event of the voting being equal on any matter, the Chairman of the Management Committee shall have a second or casting vote.

(D) The Management Committee shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.

With regard to Under 7, Under 8 and Under 9 Divisions, Under 10 and Under 11 Divisions, the Management Committee shall have the power to apply, act upon and enforce the Rules of the Competition in a manner which reflects the development nature of those divisions. See also Rules 21(D)

With the exception of Rules 6(I), 8(H) and 9, for all alleged breaches of a Rule the Management Committee shall issue a formal written charge to the Club concerned. The Club charged shall be given 7 days from the date of notification of the charge to reply. In such reply a Club may:-

- i. Accept the charge and submit in writing a case of mitigation for consideration by the Management Committee on the papers; or
- ii. Accept the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee; or
- iii. Deny the charge and submit in writing supporting evidence for consideration by the Management Committee on the papers; or
- iv. Deny the charge and notify that it wishes to put its case of mitigation at a hearing before the Management Committee.

Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

Where required, hearings shall take place as soon as reasonably practicable following receipt of the reply of the Club as more fully set out above.

Having considered the reply of the Club (whether in writing or at a hearing), the Management Committee shall make its decision and, in the event that the charge is accepted or proven, decide on the appropriate penalty (with reference to the Fines Tariff where applicable).

The maximum fine permitted for any breach of a Rule is £100 (**Fines Tariff (411)**) and, when setting any fine, the Management Committee must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.

No Participant under the age of 18 can be fined.

All breaches of the Laws of the Game or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate Association.

Where there is no specific penalty indicated for the breach of any Rule, the Management Committee may impose a fine in accordance with the Fines Tariff (412).

When a team fails to fulfill either a festival or development fixture and pitch hire costs have been incurred, the League will require the defaulting club to pay these costs and charge an administration fee in accordance with the Fees Tariff (306).

- (E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7. Decisions of the Management Committee must be notified in writing to those concerned within 7 days.

The Management Committee may, where it is considered appropriate, draw the attention of the appropriate Association to relevant matters.

- (F) **15%** of its members shall constitute a quorum for the transaction of business by the Management Committee or any sub-committee thereof.
- (G) The Management Committee, as it may deem necessary, shall have power to fill, in an acting capacity, any vacancies that may occur amongst their number.
- (H) Club must comply with an order or instruction of the Management Committee, and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (413)**.

Failure to respond to any request for information or request for payment may result in a fine in accordance with the Fines Tariff (414), together with any additional penalties in accordance with these Rules.

- (I) Subject to a Club's right of appeal in accordance with Rule 7 below, all fines and charges must be paid within 14 days of the date of notification of the decision.
Any Club failing to do so will be fined in accordance with the **Fines Tariff (415)**. Further failure to pay the fine including the additional fine within a further 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.
- (J) A member of the Management Committee appointed by the Competition to attend a meeting or Competition Match may have any reasonable expenses incurred refunded by the Competition.
- (K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the AGM or SGM called to decide the constitution and the commencement of the Playing Season.
- (L) The business of the Competition as determined by the Management Committee may be transacted by electronic mail or facsimile, **except where a signed written response has specifically been requested. Each Club Secretary must provide the League with an e-mail address to enable items to be sent to him/her. It is the responsibility of each club to ensure that e-mails are checked sufficiently frequently to ensure that any correspondence sent to them can be dealt with as soon as possible. Failure to check e-mails will not be regarded as reason for not having dealt with a matter.**

All Club Secretaries (or appointed person notified to the League) must provide details of persons to receive notifications issued through the Full-Time System.

PROTESTS, CLAIMS, COMPLAINTS, APPEALS

- 7.(A)(i) All questions of eligibility, qualification of Players or interpretations of the Rules shall be referred to the Management Committee or a sub-committee duly appointed by the Management Committee.
When a player's age is concerned in any protest, claim or complaint, the player must produce an original document as proof if required by the Management Committee. In addition, the person who has verified the date of birth at the time of player registration may be required to explain the circumstances of any anomaly.
- (ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the referee before the commencement of the Competition Match.
- (B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within **3** days (excluding Sundays) of the Competition Match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.
- (C) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with **the Fees Tariff (307)**. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the inquiry or to order that the

costs to be shared by the parties.

Protests, claims and complaints relating to the application of the Rules of the League must be lodged in duplicate by the protesting Club with the League Secretary, within 7 days of the date of the notification of the application of a Rule by the Management Committee.

No correspondence may be entered into, or views expressed in any other format or media, relating to any current, past or potential protest or appeal, except in accordance with the procedures detailed in this Rule. Contravention of this part of the Rule will be dealt with in accordance with Rule 6(H) – See also Rule 5(E). Clubs may be held responsible for any information, which should be regarded as being confidential, coming into the public domain as a result of the action of their Members.

The distribution of any information which could be regarded as confidential may be regarded as objectionable and likely to bring the Competition into disrepute, and as such shall be dealt with by the Management Committee, which may include the suspension or of a club, team or individual. Nothing in this rule will prevent a Club's right of appeal to the Liverpool County Football Association.

- (D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least 7 days prior to the protest or complaint being heard.
- (i) All parties must have received **3 days'** notice of the hearing should they be instructed to attend **unless special circumstances do not permit such three days notice being given.**
- Clubs summoned to attend a Management Committee Meeting must be represented by the Secretary or a representative having knowledge of the matter being dealt with. Failure to attend will render the club liable to a fine in accordance with the Fines Tariff (416) and the matter will be dealt with in its absence.**
- (i) Should a Club elect to state its case in person then it should forward a deposit of **£ 25 in accordance with the Fees Tariff (308)** and indicate such when forwarding the written response.
- (E) The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.
- (F) Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within 14 days of the posting of the written notification of the decision causing the appeal, accompanied by a fee (as set out in the **Fees Tariff (309)**, which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Secretary. The procedure for the appeal shall be determined by the Sanctioning Authority, in such respect the Sanctioning Authority may (but is not obliged to):
- (i) invite submissions by the parties involved; or
 - (ii) convene a hearing to hear the appeal; or
 - (iii) permit new evidence; or
 - (iv) impose deadlines as are appropriate.
- Any appeal shall not involve a rehearing of the evidence considered by the Management Committee.
- (G) No appeal can be lodged against a decision taken at an AGM or SGM unless this is on the ground of unconstitutional conduct.

ANNUAL GENERAL MEETING

8. (A) The AGM shall be held not later than **30th June** in each year. At this meeting the following business shall be transacted provided that at least **20** members are present and entitled to vote:-
- (i) To receive and confirm the minutes of the preceding AGM.
 - (ii) To receive and adopt the annual report, balance sheet and statement of accounts.
 - (iii) Election of Clubs to fill vacancies.
 - (iv) Constitution of the Competition for the ensuing Season.
 - (v) Election of Officers of the Competition and the Management Committee members.
 - (vi) Appointment of auditors.

- (vii) Alteration of Rules, if any (see Rule 14).
- (viii) Fix the date for the commencement of the Playing Season and kick off times applicable to the Competition.
- (ix) Fix the date for the end of the Playing Season.
- (x) Other business of which due notice shall have been given and accepted as being relevant to an AGM.

- (B) A copy of the duly *audited/verified* balance sheet, statement of accounts and agenda shall be forwarded to each Club at least 14 days prior to the meeting together with any proposed Rule changes. **At the AGM, after the balance sheet has been passed, only those whose subscription has been paid in accordance with Rule 4(B) shall be entitled to vote.**
- (C) A signed copy of the duly *audited/verified* balance sheet and statement of accounts shall be sent to the Sanctioning Authority within 14 days of its adoption by the AGM.
- (D) Each Club shall be empowered to send two delegates to an AGM. Each Club shall be entitled to one vote only. 14 days' notice shall be given of any AGM.
- (E) Clubs who have withdrawn their membership of the Competition during the Playing Season being concluded or who are not continuing membership shall be entitled to attend but shall vote only on matters relating to the Season being concluded. *This provision will not apply to Clubs expelled in accordance with Rule 12.*
- (F) All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chairman so decides.
- (G) No individual shall be entitled to vote on behalf of more than one Club.
- (H) Any continuing Club must be represented at the AGM. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (417)**.
- (I) Officers of the Competition and Management Committee members shall be entitled to attend and vote at an AGM. but cannot also cast a vote on behalf of a Club (see Rule 8.G).
Any person attending in dual or multiple roles or capacities will only be entitled to one vote in total on any issue.
- (J) Where a Competition is an incorporated entity, the Officers of the Competition shall ensure that the Articles of Association of the Competition are consistent with the requirements of these Rules.

SPECIAL GENERAL MEETINGS

- 9. A) Upon receiving a requisition signed by two-thirds (2/3) of the clubs in membership the Secretary shall call a SGM
- B) The Management Committee may call a SGM at any time.
- C) At least seven (7) days' notice shall be given of a meeting under this Rule, together with an agenda of the business to be transacted at such meeting.
- D) Each Club shall be empowered to send two delegates to all SGMs. Each Club shall be entitled to one vote only.
- E) Any Club failing to be represented at a SGM shall be fined in accordance with the **Fines Tariff (418)**.
- F) Officers of the Competition and Management Committee members shall be entitled to attend and vote at all SGMs, but cannot also cast a vote on behalf of a club (see Rule 9(D))

AGREEMENT TO BE SIGNED

- 10. Each Club shall complete and sign the following agreement which shall be deposited with the Competition together with the application for membership for the coming Season, or upon indicating that the Club intends to compete.
"We, (A), (name)_____ of (address)_____(Chairman)/Director and (B) (name)_____ of (address) _____(Secretary/Director) of _____ Football Club (Limited) have been provided with a copy of the Rules and Regulations of the **Craven Minor League** Competition and do hereby agree for and on behalf of the said Club, if elected or accepted into membership, to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 7."

The agreement shall be signed by:

- (i) Where a Club is an unincorporated association, the Club chairman and secretary; or
- (ii) Where a Club is an incorporated entity, two directors of the Club.

Any alteration of the chairman and /or secretary of the Club on the above agreement must be notified to the County Football Association(s) to which the Club is affiliated and to the Secretary.

Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (419)**

CONTINUATION OF MEMBERSHIP, WITHDRAWAL OF A CLUB

- 11. (A) Any Club intending, or having a provisional intention, to withdraw a Team from the Competition must do so **by 31st March**. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (420)**

All Clubs wishing to remain in membership of the Competition for the following Season must confirm their intention to do so, in writing, to the Secretary, on the form provided by the League, by 31st March or such date as shall be

notified to Clubs on the "Intentions Form". Any Club not providing the information by the required date will be deemed to have resigned from the Competition and will have to re-apply for membership including the payment of the Entry Fee and may be required to appear before the Management Committee for vetting purposes.

Any Club which indicates on the form by 31st March that it intends to have a particular team(s) in the League then subsequently fails to include such a team(s) may be fined in accordance with the Fines Tariff (422) in respect of each 9 or 11-a-side team and in accordance with the Fines Tariff (423) in respect of each Mini-Soccer team omitted unless the League has been notified by 31st July of the specific changes to its intentions. Additions to Club's intentions will be accepted subject to the approval of the Management Committee."

Any Club which has not resigned, in writing to the League Secretary, by 31st March in a season may be invited to join the League for the next season. The decision to invite members shall be made by the Management Committee, and the invitation shall not be made if, in the opinion of the Management Committee, the Club's conduct in the previous season is considered to be objectionable, or the Club's administration record is such that it adversely affected the efficient running of the League. Any decisions taken under this rule shall be subject to ratification by member clubs at the AGM. Subject to the above provisions and Rules 2 and 12, this rule should not operate so as to preclude the reasonable and justifiable promotion of any team from one age group to the next older age group.

- (B) The Management Committee shall have the discretion to deal with a Team being unable to start or complete its fixtures for a Playing Season, including but not limited to, issuing a fine in accordance with the **Fines Tariff (424)**.
- (C) Notwithstanding the powers of the Management Committee pursuant to Rule 6(1), in the event of a Club failing to discharge all its financial obligations to the Competition in excess of £50, the Management Committee shall be empowered to refer the debt under The FA Football Debt Recovery provisions.

EXCLUSION OF CLUBS OR TEAM. MISCONDUCT OF CLUBS, OFFICERS, PLAYERS, MANAGEMENT COMMITTEE

- 12.(A)** At the AGM or SGM called for the purpose in accordance with the provisions of Rule 9, notice of motion having been duly circulated on the agenda by direction of the Management Committee, the accredited delegates present shall have the power to: (i) remove a member of the Management Committee from office, (ii) exclude any Club or Team from membership, both of which must be supported by more than two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A member of the Management Committee or Club which is the subject of the vote being taken shall be excluded from voting.
- (B)** At the AGM, or at a SGM called for the purpose in accordance with the provisions of Rule 9, the accredited delegates present shall have the power to exclude from further participation in the Competition any *Club or Team* whose conduct has, in their opinion, been undesirable, which must be supported by more than two-thirds (2/3) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.
- (C)** Any Officer or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a Player or Players of another Club in the Competition to join them shall be liable to such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of clauses (A) and/or (B) of this Rule.

TROPHY

- 13.(A)** The following agreement shall be signed on behalf of the winners of the cup or trophy:-

"We (A)_____ and (B)_____, the Chairman and Secretary of _____FC(Limited), members of and representing the Club, having been declared winners of _____cup or trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the cup or trophy to the Competition Secretary on or before _____. If the cup or trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair."

Failure to comply will result in a fine in accordance with the **Fines Tariff (425)**.

Any club, having won trophies during the previous season, will be required to return such trophy(s) immediately in the event of the teams involved not entering team(s) for the following season or resigning during that season. Failure to comply with this requirement will result in a fine of £100 or the replacement cost of the trophy, whichever is the lesser.

- (B)** At the close of each Competition awards may/shall be made to the winners and runners-up if the funds of the Competition permit.

Winning clubs must return the trophies to the Chairman or Treasurer or their nominee, on demand or by 28th

February. Trophies must be inscribed by the winning club and returned in the same condition, including cleanliness, in which they are received. Clubs failing to comply with any part of this rule will be fined in accordance with the Fines Tariff (426) for each trophy.

All teams winning trophies to be presented at the Presentation Evenings, excluding the Fair Play Trophy, must have at least 7 players in attendance at the ceremony for the Championship Trophy to be presented. In those cases where less than 7 players attend, individual trophies will be presented to the players attending but other individual trophies will be withheld, unless a valid reason is given for the non-attendance, and the Championship shield will also be withheld. In addition, out of courtesy to other Award Winners, at least 7 members of the team must remain in the venue until all the trophies have been presented. Teams failing to be represented by the requisite number of players shall be liable to a fine in accordance with the Fines Tariff (427).

ALTERATION TO RULES

14. Alterations, for which consent has been given by the Sanctioning Authority, shall be made to these Rules only at the AGM or at a SGM specially convened for the purpose called in accordance with Rule 9. Any alteration made during the Playing Season to these Rules relating to the qualification of Players shall not take effect until the following Playing Season, except in exceptional circumstances where approved by Sanctioning Authority and The FA.

Notice of proposed alterations to be considered at the AGM shall be submitted to the Secretary by **30th April** in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by **31st May** and any amendments thereto shall be submitted to the Secretary by **10th June**. The proposals and proposed amendments thereto shall be circulated to Clubs with the notice of the AGM. A proposal to change a Rule shall be carried if a **majority** of those present, entitled to vote and voting are in favour.

A copy of the proposed alterations to Rules to be considered at the AGM or SGM shall be submitted to the Sanctioning Authority or The FA (as applicable) at least 28 days prior to the date of the meeting.

Notice of proposed alterations or additions to rules for a Special General Meeting, whether emanating from the Management Committee or Clubs shall be lodged in writing with the Secretary one month previous to the date of the meeting and the copies of the proposed alterations, or additions shall be forwarded to the Clubs 7 days previous to the date of the meeting.

FINANCE

15. (A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.
(B) All expenditure in excess of £50 shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.
(C) The financial year of the Competition will end on **30th April**.
(D) The books, or a certified balance sheet, of a Competition shall be prepared and shall be *audited/verified* annually by a suitably qualified person(s) who shall be appointed at the AGM.

All monies due to the League, unless otherwise specially stated in these rules, must be paid to the Treasurer or Assistant Treasurer and to none other.

All monies paid to the League shall be deposited in a bank account authorised by the Management Committee or invested, in the name of the League Chairman, Vice-Chairman, Treasurer and Assistant Treasurer and the signatures of two of the foregoing shall be necessary before a withdrawal is effected. The Bank Book shall be made up and placed before the Management Committee at each regular meeting.

The Management Committee shall have the power to disperse monies of the League as they deem necessary to meet financial obligations in the League, Cup or Shield Competitions.

The Management Committee shall have the power to call upon any club to produce their books within 7 working days of a written request being received from the League Management Committee.

INSURANCE

- 16.(A) All Clubs must have valid public liability insurance cover of at least ten million pounds (£10,000,000) at all times.

(B) All Clubs must have valid personal accident cover for all Players registered with them from time to time. The Players' personal accident insurance cover must be in place prior to the Club taking part in any Competition Match and shall be at least equal to the minimum recommended cover determined from time to time by the Sanctioning Authority. In instances where The FA is the Sanctioning Authority, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

Failure to comply with Rule 16(A) or 16(B) will result in a fine in accordance with the **Fines Tariff (428)**.

DISSOLUTION

17.(A) Dissolution of the Competition shall be by resolution approved at a SGM by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant SGM.

(B) In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.

(C) The Management Committee shall deal with any surplus assets as follows:

- (i) Any surplus assets, save for a trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the Sanctioning Authority.
- (ii) If a Competition is discontinued for any reason a trophy or any other presentation shall be returned to the donor if the conditions attached to it so provide or, if not, dealt with as the Sanctioning Authority may decide.

MATCH RELATED RULES

QUALIFICATION OF PLAYERS

18.(A) (i) A Player is one who, being in all other respects eligible, has:

- (1) registered through The FA Player Registration System and received approval from the Competition

N.B. The optional part of Rule 18(A)(1) and all of Rule 18(A)(2) which relate to players registering on the day of the match have not been adopted by this Competition.

Any registration that is not fully and correctly completed will be returned to the Club unprocessed and the player classed as unregistered. If a Club attempts to register a player via the Player Registration System but does not fully and correctly complete the necessary information via the Player Registration System, the registration will not be processed.

For Clubs registering Players under Rules 18(A) (2) registration forms will be provided in a format to be determined by the Competition.

For Clubs registering Players via the Player Registration System they must access the Player Registration System in order to complete the registration process. The registration document must incorporate a current passport-size photograph of the player seeking registration together with confirmation that the Player's proof of date of birth has been checked by the Club and is accurate.

Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (429)**.

The League recommends that Clubs register a minimum of 16 players for 11v11 divisions and 14 players for 9v9 divisions, and where players are no longer available that their registration is cancelled. The total number of players registered with a team will be taken into account when considering any requests or justification for postponements and/or non-fulfilments.

Each club shall be allowed to register a maximum number of 25 players in the case of 11v11 teams and in the case of all other formats double the team size plus 3 (i.e. 13 in the case of 5v5, 17 in the case of 7v7 and 21 in the case of 9v9), to allow for injuries, sickness, school calls, holidays etc. Note that the total number of players, including substitutes, is covered in Rule 20. (see also Rule 18(O)). Any player who has registered to play for a Club within the Craven Minor League shall not be allowed to play for any other club in the League during the current season unless he goes through the proper transfer procedure and receives the permission of the Management Committee - See Rule 18(F). A player who is registered with one club shall not be approached, except during the month of June, by any other club. See Rule 12(C) regarding misconduct. (see Rules 18(G)(i) & 18(I))

N.B. Clubs may wish to take into account restrictions on the number of players allowed to form part of a cup final squad when recruiting players. The maximum number of players permitted to be included in a cup final squad (and allowed within the dug-out/Technical Area) is 16 for 11v11 games and 14 for 9v9 games. See Rule 20(F) with regard to the number of substitutes permitted.

No player will be eligible to take part in a game unless the Registration/Transfer process has been correctly completed and that player is shown on the team's Photo Squad/Match Sheet. He must also comply with the requirements of Rule 20(B) where this is appropriate. In the case of transferred players, they must also comply with the requirements of Rule 18(L). Any club found guilty of breaking this Rule will be subject to a fine in accordance with the Fines Tariff (430).

It is the responsibility of Clubs to ensure that sufficient players are registered to enable the completion of fixtures throughout the season and should take into account reasonable levels of absence through school commitments, illness/injury, holidays etc. Any Club which does not have sufficient players registered and available to ensure that a team will be able to complete its remaining fixtures, may be asked to withdraw that team from the competition and may be subject to a fine in accordance with the Fines Tariff (431).

Any Team which does not have sufficient players registered in accordance with the provisions of this rule, to enable the first fixture of the season, or any subsequent fixture to be played will be deemed not to have fulfilled that fixture and will be fined in accordance with the Fines Tariff (432). In addition, the points in respect of the non- fulfilled fixture may be awarded to the opponents. Any team which does not have sufficient players registered at a particular age group in time to play on the first weekend of the season, but does not have a fixture, will have 3 points deducted.

All players and substitutes must be present, pitch-side prior to the commencement of the game and any player or substitute not present will be ineligible to play and their name MUST be deleted and it must be clearly shown that they did not play. All players including substitutes must be named on the Team Sheet. See Cup Rule CR3 regarding specific requirements in respect of Cup Finals and Semi-Finals. If a player's name is deleted from the Team Sheet then it must be clearly shown that the name has not been included in the squad for that game. Any player not indicated as having been included in the squad but later shown to have taken part will be classed as an ineligible player and the club will be fined in accordance with the Fines Tariff (433). Any violation of this part of the Rule will be dealt with in accordance with Rule 18(M). Nominated substitutes will not be deemed to have played unless their involvement has been recorded by the referee on the Match Sheet. SEE ALSO APPENDIX FOR SMALL SIDED FOOTBALL (SS1)

Any Club found guilty of playing an ineligible player or returning to the League a Match Sheet with the name of a player who did not take part in the match, or a substitute who was not present at the ground prior to the commencement of the match may be fined in accordance with the Fines Tariff (434). See Rule 18(M)

The Management Committee may, at its discretion, award the points available in the match in question to the opponents, subject to the match not being ordered to be replayed. Where the match in question is a cup tie then the Management Committee may, at its discretion, award the result to the opponents, subject to the match not being ordered to be replayed. See Rule 18(N)

In cases where a club is aware that an ineligible player has been used by their opposition in a match, and has not brought this to the attention of their opponent and/or the League, or permits or encourages an opponent to perform any act or omission which is contrary to the Rules of the League then the clubs may be regarded as having colluded in order to breach the Rules and either or both may be penalised as if they were the offending club.

- (B) (i) Contract Players are not permitted in this Competition with the exception of those Players who are registered under contract with the same Club who have a Team operating at Steps 1 to 6 of the National League System. It is the responsibility of each Club to ensure that any Player registered to the Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.**

Players registered with a Premier League or English Football League Academy under the Elite Player Performance Plan contained within Youth Development Rules will not be permitted to play in this Competition. Details of the Youth Development Rules are published on The FA website. A Player registered with a FA Girls' Regional Talent Club may play in this Competition subject to the FA Programme for Excellence (Female) Regulations.

Any Club which has a registered player signed by a Premier League or Football League Academy must notify the appropriate Hon. League Registration Secretary immediately and the player's registration to play in this League will be cancelled. Clubs failing to comply with any part of this Rule will be liable to a deduction of six points and a fine in respect of each offence in accordance with the Fines Tariff (435).

Players previously registered with a Premier League or Football League Academy during the current or previous season may only register to play in the League if a copy of the appropriate release form (YD7) is provided to the Registration Secretary. Failure to comply with this requirement, irrespective of whether a release has been granted, will render the player ineligible.

(ii) Each Team must have the following number of Players registered by **31st July** before the start of each Playing Season:

FORMAT	MINIMUM
5v5	5
7v7	7
9v9	9
11v11	11

Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (431)**.

In the case of late entries, the Management Committee may notify Club concerned, in writing, of amended dates for player registration.

(C) A child who has not attained the age of 6 shall not play, and shall not be permitted or encouraged to play, in a match of any kind. The relevant age for each Player is determined by his or her age as at midnight on 31 August of the relevant Playing Season i.e. children who are aged 6 as at midnight on 31 August in a Playing Season (together with those who attain the age of 6 during the Playing Season) will be classed as Under 7 Players for that Playing Season. Children who are aged 7 as at midnight on 31 August in a Playing Season will be classed as Under 8 Players for that Playing Season, and so on.

Notwithstanding the above, a child is permitted to play up in the age group above his or her chronological age group, irrespective of any changes of format or competition structure, save that a child who attains the age of 6 after 31 August is permitted to play only in the Under 7 age group, and may not play in the Under 8 age group, for that Playing Season. Girls in all female teams may also be permitted to play an age group down in accordance with Rule 4(F).

The age groups that children are eligible to play in are set out in the table below, subject to Rule 4(F), along with the permitted football formats for each of those age groups. Children shall not play, and shall not be permitted or encouraged to play, in a match between sides of more than the stated number of players, according to their age group:

Age on 31 August of the relevant Playing Season	Eligible Age Groups	Maximum Permitted Format	Minimum Pitch Sizes		Maximum Pitch Sizes		Recommended Goal Sizes in feet	Ball Size
			Yards	Metres	Yards	Metres		
6	Under 7	5v5	30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	3
	Under 8		30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	
7	Under 8	5v5	30 x 20	27.45 x 18.3	40 x 30	36.3 x 27.45	12 x 6	3
	Under 9	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	
8	Under 9	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
	Under 10		50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
9	Under 10	7v7	50 x 30	45.75 x 27.45	60 x 40	54.9 x 36.6	12 x 6	3
	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
10	Under 11	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 12		70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	
11	Under 12	9v9	70 x 40	64 x 36.6	80 x 50	73.15 x 45.75	16 x 7	4
	Under 13	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	
12	Under 13	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
	Under 14		90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	
13	Under 14	11v11	90 x 50	82.3 x 45.75	100 x 60	91.44 x 54.9	21 x 7	4
	Under 15		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	
14	Under 15	11v11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 16		90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	
15	Under 16	11v11	90 x 50	82.3 x 45.75	110 x 70	100.58 x 64	24 x 8	5
	Under 17		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
16	Under 17	11v11	100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	5
	Under 18		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	
	Open Age		100 x 50	91.44 x 45.75	130 x 100	118.87 x 91.44	24 x 8	

(D) A fee as set out in the **Fees Tariff (310)** shall be paid by each Club/Team for each Player registered, if applicable.

(E) The Management Committee shall decide all registration disputes taking into account the following.

- i. A Player shall not be permitted to register for more than one Club subject to the exceptions set out in Rule 18 (E)(iii) below.
- ii. In the event of a Player signing a registration form or having a registration submitted for more than one Club priority of registration shall decide for which Club the Player shall be registered. The Secretary shall notify the Club last applying to register the Player of the fact of the previous registration subject to the exceptions set out in Rule 18 (E)(iii) below.
- iii. A Player is only permitted to register for more than one Club provided that:
 - a. The Team(s) in which the Player plays in are not in the same age group; or
 - b. Except for the purpose of a transfer.
 and the Player meets the requirements in Rule 18(C).

In this Competition a player will not be allowed to register for, or play for, more than one club in the League at the same time, irrespective of the age group(s) involved.

(F) It shall be a breach of these Rules for a Player to:-

- (i) Play for more than one Team in the same age group in the Competition in the same Playing Season without first being transferred.
- (ii) Having registered for one Club in the Competition, register for another Club in the Competition in that Playing Season, except if the provisions set out in Rule 18 (E)(iii) apply, or where the Competition adopts Rule 18.P.
NB: This competition is not adopting Rule 18.P
- (iii) Submit a signed registration form or submit a registration through the Player Registration System for registration that the Player had willfully neglected to accurately or fully complete.

Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (433)**.

- (G)(i)** The Management Committee shall have the power to accept the registration of any Player subject to the provisions of Rule 18(G)(ii) and (iii) below.
- (ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any Player, the exercise of such power being without prejudice to the Management Committee's ability to fine a Club at its discretion (in accordance with the **Fines Tariff (434)** that has been charged and found guilty of registration irregularities (subject to Rule 7).
- (iii) The Management Committee shall have the power to refuse or cancel the registration of any Player charged and found guilty of undesirable conduct (subject to Rule 7) subject to the right of appeal to the Sanctioning Authority or The FA. Where the Management Committee does not have enough information to enable it to make a decision pursuant to the above power, it may apply, in its absolute discretion, to the Sanctioning Authority or The FA for further information.
Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a Participant from being involved in this Competition.
- (iv) For a Player who has previously had a registration removed in accordance with Rule 18(G)(iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the Player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

(Note: Action under Rule 18(G)(iii) shall only be taken against a Player in cases of the Player bringing the Competition into disrepute and will in any event be subject to an appeal to the Sanctioning Authority or The FA. All decisions must include the period of restriction. For the purpose of this Rule, bringing the Competition into disrepute can only be considered where the Player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in any competition (and is not restricted to the Competition) in a period of two years or less from the date of the first offence.)

A Club may request the Management Committee to cancel the registration of any of its players

No requests for cancellation of registration or transfer will be agreed before the 1st November in each year without the sanction of the Management Committee. Transfers may only be arranged in accordance with WGS.

A player who has had their registration cancelled may only be re-registered within the same season, by either the same Club or any other Club, with the permission of the Management Committee taking into account the provisions of Rule 18(I).

- (H) Subject to compliance with FA Rule C when a Club wishes to register a player who is already registered with another club it shall submit a transfer form (in a format as determined by the Competition) to the Competition accompanied by a fee as set out in the **Fees Tariff (311)**. Such transfer shall be referred by the Competition to the club for which the player is registered. Should this club object to the transfer it should state its objections in writing to the Competition and to the player concerned within 3 days of receipt of the notification. Upon receipt of the Club's consent, or upon its failure to give written objection within 3 days, the Secretary may, on behalf of the Management Committee, transfer the player who shall be deemed eligible to play for the new Club from such date or **3** days after receipt of such transfer. In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.

Where a club has more than one team in the same age group, a maximum of two transfers will be allowed prior to 1st October. Transfers between the teams will not normally be permitted at any other time, except in exceptional circumstances after the approval of the Management Committee.

Retransfers and second transfers may only be effected by permission of the Management Committee.

The Registration Secretary shall provide a list at each Management Committee meeting the transfers of the previous month, or since the last meeting of the Management Committee when transfers details were provided.

- (I) A Player may not be registered for a Club nor transferred to another Club in the Competition after **31st December** except by special permission of the Management Committee.

Where special permission has been granted by the Management Committee such a player must take part, by entering the field of play, in the first scheduled league fixture involving the age group for which they are registered, or may play in a higher age group where this is permissible within the Rules of the Football Association and this Competition.

In exceptional circumstances the Management Committee may permit Clubs to register additional players at any time where the continued existence of the team is threatened because of lack of players and it is considered to be in the interests of the Competition. In considering such circumstances the Management Committee must be satisfied that there are insufficient players available and all those who had been registered and are no longer available and have been de-registered in accordance with the Rules. The Committee may at its discretion place restrictions on the games in which such new players may participate. (See Rule 18(F) with regard to players who have been de-registered not being able to re-register for another Club in that season)

A replacement goalkeeper may be registered at any time after 31st January provided the Management Committee is satisfied that a recognised goalkeeper is not available to participate within the Club, and the registration of the previous goalkeeper has been cancelled in accordance with the Rules.

No player may be registered after 31st December if they have previously been registered with a Premier League or Football League Academy within the same season.

Any player signed after 31st December must have played in two League games to be eligible to play in a Cup Tie thereafter. A player who has played for another team within the same club in the Competition shall have those games counted as if they were for the one team within the club for the purpose of this Rule.

No player shall be allowed to play in a League or cup match after 31st January unless he has played for the same club, in the Craven Minor League, previously during the same season.

For the purpose of this Rule, where a player takes part as a squad member of a League Representative team, including as a substitute, irrespective of whether they enter the field of play, then they will be regarded as having played for the club for which they are a registered player at that time.

- (J) A Club shall keep a list of the Players it registers and a record of all matches in which those Players have played for the Club, and shall produce such records upon demand by the Management Committee.

The Register will include details of any other Club a player is registered for in any other League or Competition, such information to be provided on the Registration Form, or submitted at the time of registration, if the player joins another

Club after registering with this league then the information must be passed to the appropriate Registration Secretary as soon as possible. Clubs failing to pass on such information may be subject to a fine in accordance with the Fines Tariff (436).

In the event a Club has more than one Team in an age group, each Team must be clearly identifiable but not designated 'A' or 'B' or 1st or 2nd. In such cases, Players will be registered for one Team only. A Player so registered will be allowed to play for his Club in a younger or older age group within the provisions of Rule 18(C).

In the event a Club has more than one team in an age group PLAYING IN THE DEVELOPMENT DIVISIONS (U7 - U11), each team must be clearly identifiable but not designated 'A' or 'B' or 1st or 2nd. In such cases, players will be permitted to play in other teams within that club in the same age group for which they are registered subject to the requirements of Rule 8 (C) and any Rules relating to Cup/Trophy Events, without the need for a transfer to take place. (See also Rules CR3 and SS9)

- (K) A register containing the names of all Players registered for each Club, with the date of registration, shall be kept by the (*Registrations*) Secretary and shall be open to the inspection of an Officer of the Club at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Playing Season only.

In the event of a Non Contract Player changing his status to that of a Contract Player with the same Club, another Club in the Competition or with a club in another competition his registration as a Non Contract Player will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 18(B)(i).

- (L) A Player shall not be eligible to play for a Team in any special championship, promotion or relegation deciding Competition Match (as specified in Rule 22(A)) unless the Player has played **any** Competition Matches for that Team in the current Playing Season.
- (M) A Team shall not include more than [1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11] Players who has/have taken part in [] or more senior Competition Matches during the current Playing Season unless a period of 21 days has elapsed since they last played.

For the purpose of this Rule a senior competition(s) is /are [].

Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

N.B. It is understood that Rule (18(M)) does not apply to Youth Football.

- (N) (i) Subject to Rule 18(N)(ii), any Club found to have played an ineligible Player in a Competition Match or Matches where points are awarded shall have the points gained from that Competition Match deducted from its record, up to a maximum of 12 points, and have levied upon it a fine in accordance with the **Fines Tariff(430)**.

In any situation where these Rules allow for the awarding of points, in the case of cup competition matches the Management Committee may award the result to the opposing team or allow the team previously beaten in the competition by the offending team to be reinstated as they consider appropriate.

At each game or Trophy Event, Team managers must have available for inspection by all authorised persons, photographic ID from WGS of all registered squad members.

Spot checks on players may be carried by any Member of the Management Committee. Clubs refusing to cooperate will be dealt with by the Management Committee. Whilst performing this role Management Committee Members must display their Management Committee ID Card and not be associated with either of the clubs involved at the time.

- (ii) The Management Committee may vary the sanction as relates to the deduction of points set out at Rule 18(N)(i) only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.
- (iii) Where a Club is found to have played an ineligible Player in accordance with Rule 18(N)(i) above, the Management Committee may also, at its discretion:
- Award the points available in the Competition Match in question to the opponents, subject to the Competition Match not being ordered to be replayed; or
 - Levy penalty points against the Club in default; or
 - Order that such Competition Match or Matches be replayed (on such terms as are decided by the Management Committee).

(The following clause applies to Competitions involving Players in full-time secondary education):-

- (O) (i) Priority must be given at all times to school and school organisations activities. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (437)**.

- (ii) The availability of children must be cleared with their head teacher (except for Sunday league competitions).
- (iii) A child under the age of 15 as at midnight on 31 August in the relevant Playing Season, shall not be permitted to play in a Competition Match during that Playing Season where any other Player is older or younger than that child by two years or more.

All Club Officials must be registered with the League and must carry their current ID Cards at all times when attending matches. Any person who is supervising a match on behalf of a club, in accordance with this Rule, must have their ID Card visible and available for inspection at that time by a member of the Management Committee, or any Official from their opponent's Club. No person will be considered to be a registered approved official unless they have their ID Card with them at that time. Failure to provide the appropriate ID card will result in a fine in accordance with the Fines Tariff (438). ID cards will be issued by the League to approved Club Officials, the cost of which will be covered in the Annual Subscription, but there will be a charge of £5 in respect of replacement or additional cards (Fees Tariff 315).

Any Club Official whose actions are considered to be objectionable, which includes assault, wilful falsehood or deception, or which is likely to bring the League into disrepute shall be dealt with by the Management Committee which may include suspension or permanent expulsion. Nothing in this rule will prevent a Club's right of appeal to the Liverpool County Football Association. In this rule, Club Official shall include Chairman, Vice-Chairman, Secretary, Treasurer and Team Manager or Coach, together with any other person authorised by the Club to undertake any of the above positions or any position deemed appropriate by the Club on a temporary or permanent basis.

Management Committee Members attending any activity organized by the League, excluding activities involving any Club they may represent or have any other interest in, must wear an official League Management Committee ID Card which shows their name and identifies their role on the Committee.

If it is found that a former club official, previously suspended or expelled in accordance with this Rule, actively participates in the running of a club or team at any level without the prior approval of the Management Committee, then a fine in accordance with the Fines Tariff (439) will be imposed in respect of each occasion.

The Management Committee shall review all cases of abuse of match officials by club members, which are reported to Liverpool County FA, and shall be empowered to deduct up to three points from their team and/or take what other action they may deem necessary. Such action is subject to any disciplinary action taken by the County Association. For the purpose of this Rule Players, Club Officials and spectators/supporters may be regarded as club members.

All teams playing in the League must be supervised by a Team Manager and up to 2 Assistant Managers/Coaches/Physios who are registered with the League. No Club Official may supervise a team in the League without first completing a "Safeguarding Children – Managers, Coaches and Other Helpers" form and being issued with an ID card. It will not be necessary for Club Officials to register each season, but when they leave the Club the ID card must be returned to the League Secretary. Club Officials moving to another Club must surrender the original ID card and obtain a new card before undertaking supervision for the new Club

It is the responsibility of each club to ensure that a team taking part in a fixture, or event organised by the League, can be supervised in accordance with this Rule. Any game which does not take place as a result of the non-availability of an authorised official to supervise a team, or is found to have taken place in contravention of this rule, may be regarded as a non-fulfilment in accordance with Rule 20(D).

In any case where the non-availability of a supervising official is caused through the involvement of an official in the management of another team, or the need to be at another fixture for any reason, then this will not be regarded as sufficient reason to re-arrange a fixture to another date or time.

CLUB COLOURS

- 19. Every Team must register the colour of its shirts and shorts with the Secretary by a date to be notified by the Management Committee who shall decide as to their suitability.**

Any Team wishing to change its colours during the Playing Season must obtain permission from the Management Committee.

N.B. Whilst it is a requirement of this Rule that a "Team" should register colours, it is expected that this will be done through their Club Secretary – any fines which may be imposed for failure to notify will be a charge upon the Club.

Clubs must notify the League of a change of their registered colours at least 7 days prior to their use. Clubs not complying with any part of this rule will be fined in accordance with the Schedule of Fines Tariff (440).

Goalkeepers must wear colours which distinguish them from all other Players and the Match Officials.

No Player, including the goalkeeper, shall be permitted to wear black or very dark shirts.

Any Team not being able to play in its normal colours as registered with the Competition shall notify its opponents the colours in which they will play (including the colours of the goalkeeper jersey) at least **3** days before the Competition Match.

If, in the opinion of the referee, two Teams have the same or similar colours, the *home* Team shall make the change. Should a Team delay the scheduled time of kick-off for a Competition Match by not having a change of colours they will be fined in accordance with the **Fines Tariff (441)**.

Shirts must all be numbered differently, except in the case of mini-soccer teams (Under 7 to Under 10) failing which a fine will be levied in accordance with the Fines Tariff (442)

N.B. The option of levying a fine for the inclusion of names on shirts has not been adopted by this League.

PLAYING SEASON. CONDITIONS OF PLAY, TIMES OF KICK-OFF, POSTPONEMENTS, SUBSTITUTES

20. (A) All Competition Matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board or, for Mini-Soccer, and 9v9 football, the Rules as set down by The FA.

All Clubs shall provide to the Fixture Secretaries, on the form provided by the League Secretary, details of the grounds and pitches to be used during the coming season, including information as to which pitches are being shared by other age groups within its own Club or by other Clubs. Such information to be received by the Fixture Secretary no later than the date to be notified by the Management Committee. Clubs not complying with this part of the Rule shall be responsible for providing an alternative pitch in the case of a clash of fixtures on any ground or pitch. Where two or more teams/clubs share any pitches, any fixture clashes must be dealt with by the clubs concerned and will not be a reason for postponing the fixture. Any club not submitting pitch information, on the form provided by the League, by 20th July in any season, will be fined in accordance with the Fines Tariff (443).

Clubs must take all reasonable precautions to keep their Grounds in a playable condition. All Competition Matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home Team a Competition Match has to be replayed, the Management Committee shall have power to order the venue to be changed.

In the case of a cup tie which has not been played or has been abandoned because of weather/ground conditions, the team which was originally drawn at home will be at home for the first scheduled re-play - all subsequent attempts to play the game will be scheduled to take place on both teams' grounds on an alternating basis, unless otherwise determined by the Management Committee.

The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for Competition Matches and to order the Club concerned to play its Competition Matches on another ground.

A judgment on the state of a pitch for play on the day of the match is the responsibility of the referee, who may require the home team to take appropriate steps to remedy minor problems. Games not being played through the failure of clubs to comply with a referee's request may be considered to be non-fulfilment by the Management Committee. The referee's decision is final in this matter. SEE ALSO RULE 23(D)

All Clubs must provide suitable dressing accommodation for their opponents and referees in all 9-a-side and 11-a-side fixtures, and exhibit in a prominent position in the dressing room a notice in large type to the effect that no responsibility will be held for goods belonging to any Club or player. With regard to mini-soccer fixtures, clubs must inform their opponents if changing facilities will not be available in sufficient time for alternative arrangements to be made, and ensure that a supply of clean water is available at the game.

Football Turf Pitches (3G) are allowed in this Competition provided they meet the required performance standards and are listed on the FA's Register of Football Turf Pitches. All Football Turf Pitches used must be tested (by a FIFA accredited test institute) every three years and the results passed to The FA. The FA will give a decision on the suitability for use and add the pitch to the Register.

The home Club is also responsible for advising Participants of footwear requirements when confirming match arrangements in accordance with Rule 20(C)

Overhead netting is allowed for 5v5 and 7v7 mini soccer if the overhead netting height is at a minimum of 6m.
No overhead netting is allowed for 9v9 and 11v11 affiliated matches.

Overhead wires used to support pitch divider netting are ideally removed for affiliated matches but if they cannot be removed then discretion is given to the match official to restart the match in accordance with the laws of the game.

All Competition Matches shall have a duration as set out below unless a shorter time is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the Competition Match, and in any event shall be of equal halves.

Any player in a match in this Competition found to have taken part in any game, either in this League or any other, at any time on the same day, will be regarded as having been ineligible to take part in this Competition, irrespective of the duration or order of play.

Competition Matches should be played in accordance with the Laws appropriate to the relevant age group, as laid down by The FA, as detailed below.

Age Group	Minimum Duration of play per quarter (minutes)b(Mini-Soccer only)	Maximum Duration of play per quarter (minutes)b(Mini-Soccer only)	Minimum duration of play per half (minutes)	Maximum duration of play per half (minutes)	Maximum playing time in one day in all organised development fixtures (minutes)	Maximum playing time in one day in all tournaments and trophy events/festivals	Competition structure
Under 7 and Under 8	5	10	10	20	40	60	Development focussed with a maximum of 3 trophy events per season over 2 week periods (6 weeks)
Under 9 and Under 10	10	12.5	20	25	60	90	Development focussed with a maximum of 3 trophy events per season over 4 week periods (12 weeks)
Under 11	N/A	N/A	20	30	80	120	Development focussed with a maximum of 3 trophy events per season over 6 week periods (18 weeks)
Under 12	N/A	N/A	20	30	80 (if applicable)	120	Any varieties including one season long league table
Under 13 and Under 14	N/A	N/A	25	35	100	150	Any varieties including one season long league table
Under 15 and Under 16	N/A	NA	25	40	100	150	Any varieties including one season long league table
Under 17 and Under 18	N/A	N/A	25	45	120	180	Any varieties including one season long league table

Competition Matches for age groups from U7 to U10 can be played in either quarters or halves.

This Competition uses *quarters* in respect of U7 & U8 and *halves* in respect of U9 & U10

For round robin/trophy events, the maximum duration of play per half cannot be exceeded, but the minimum duration of play per half may be adjusted.

For trophy events, the Competition may award mementos.

The times of kick-off shall be fixed at the AGM **or by the Management Committee** and can only be altered by the mutual consent of the two competing Clubs prior to the scheduled date of the Competition Match with written notification given to the Competition at least **14** days prior **and will be subject to the agreement of the Fixture Secretary - Normally kick-off times may only be varied due to pitch conflicts, which should be identified by the Home Club as soon as practicable after the fixture has been published on the League website.**

Any Club failing to commence at the appointed time may be fined in accordance with the Schedule of Fines Tariff (444) or be otherwise dealt with as the Management Committee may determine.

Referees must order Competition Matches to commence at the appointed time and must report all late starts to the Competition. **In addition, the referee shall report any game which has kicked-off earlier than the appointed time, for any reason, which has not had the prior approval of the League.**

The home Team must provide goal nets, corner flags and at least two footballs fit for play and the referee shall make a report to the Competition if the footballs are unsuitable. **Any delay in kick-off arising from suitable equipment not being available may be subject to a fine.** Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (445).**

Every team must carry an adequate First Aid kit. Any team not complying with this part of the Rule will be fined in accordance with the Fines Tariff (446). SEE ALSO APPENDIX FOR SMALL SIDED FOOTBALL (SS6)

Clubs may be fined in accordance with the Fines Tariff (447) if their ground is not properly marked out or equipped, the equipment to include corner flags not less than 5ft high. The Referee shall report any infringement to an official of the Club responsible prior to the commencement of the game if possible, and to the Referees Secretary. SEE ALSO APPENDIX FOR SMALL SIDED FOOTBALL (SS5)

Each home club shall make arrangements for the provision of designated areas for spectators. This area can be marked by an additional painted line, the use of cones, a roped off area or use of a temporary spectator barrier. The area for spectators should start two metres from the touchline on both sides of the pitch. Each area should run the full length of the pitch. It is recognised, however, that the alignment of some public pitches does not allow for this arrangement in which case other appropriate arrangements should be made. Failure to comply with this requirement will result in a fine in accordance with the Fines Tariff (448)

A maximum of two Club Officials, each holding a Craven Minor JFL ID card which must be available for inspection by any Member of the League Management Committee, together with an Assistant Referee will be allowed between the coned/roped off area and the touchline. All other Club Officials, substitute players and spectators must remain outside of such areas except when the substitute players are about to enter the field of play. Failure to comply with this requirement will result in a fine in accordance with the Fines Tariff (449)

Any encroachment onto the field of play by any Club Official, substitute player or spectator during any match may lead to a charge against the Club concerned of bringing the game into disrepute.

All Saturday fixtures shall commence at 10.30 am except for Under 18 which will kick-off at 9:30, all Under 11 Sunday fixtures shall kick-off at 12:30 pm and Under 12 and Under 13 at 2:00 pm. All evening fixtures shall commence at 6.15 p.m. or 6.30 p.m. unless otherwise advised by the Management Committee. Teams must kick off within five minutes of the appointed time or may be fined in accordance with the Fines Tariff (450) unless a satisfactory explanation be sent to the Secretary.

Normal kick-off times may usually only be varied due to pitch conflicts, which should be identified by the Home Club as soon as practical after the fixture has been published on the website, provided both Team Managers and the Referee agree on an alternative time, on the same day, and the consent of the Fixture Secretary (9 & 11-a-side) has been obtained prior to the fixture taking place. In the event of teams failing to agree a mutually acceptable variation, the normal kick-off times and procedure will apply. Failure to agree a mutually acceptable kick-off time will not be regarded as a justifiable reason to postpone a game and may be dealt with in accordance with Rule 20(D). Any variation to Kick-off times must take into account the availability of facilities, especially where pitches and/or changing facilities are shared, and whether there is likely to be a child protection conflict with Adults and Juniors using the changing facilities at the same time. (See also Rule SS4 in relation to Small Sided Football).

Except in exceptional circumstances, which must be agreed by the Management Committee after the event, all games must commence within fifteen minutes of the appointed time and any club which it is considered has caused a delay exceeding this may be regarded as not having fulfilled the fixture, irrespective of whether the game is played. Any game which is arranged to kick-off outside of the times referred to, without the permission of the Management Committee will be regarded as invalid and both teams will be charged with non-fulfilment under Rule 20(D) and subject to a maximum fine in accordance with the Fines Tariff (451). For the purpose of this Rule, the appointed time is that time previously notified to the Referee as the kick-off time and any extension of this time will be at the discretion of the Referee. In accordance with Rule 21, any player not present at the time of the kick-off must be deleted from the Match Record Sheet and will not be allowed to take part in the match.

Midweek games for teams which usually play on Saturday will normally be arranged to take place on a Monday or Thursday and midweek games for teams which usually play on Sunday will normally be arranged to take place on a Wednesday or Friday unless agreed by the Management Committee.

- (B) Except by permission of the Management Committee all Competition Matches must be played on the dates originally fixed but priority shall be given to The FA and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a Competition Match with the consent of the (Fixtures) Secretary. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff (452).

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the Competition Match (unless otherwise mutually agreed).

Clubs wishing to apply to the League for games to be postponed because of organised school activities must make such applications at least 6 weeks prior to the date concerned. Documentary evidence from the school(s) involved will be required including the names of all pupils concerned. (Attention is drawn to the requirements of Rule 18 with regard to responsibility of teams to have sufficient players registered to enable fixtures to be played).

A Club may only make application for the postponement of a fixture by the use of a "life" for a team, for any reason, on one occasion during the course of a season. Applications must be made in writing or by email by the Club Secretary and must reach the appropriate Fixture Secretary at least 7 days before the fixture. The Fixture Secretary shall have the delegated authority to sanction the postponement of such a game, subject to criteria determined by the Management Committee. Applications for such postponements will not be considered for Cup Finals or Play-off Matches. Any Club requesting to have a game postponed for any reason other than organised school activities or the use of a "life" must do so in writing or by email from the Club Secretary, to the League Secretary, giving full details of the reason for the request and where appropriate the names of any players involved. (See also Rule 18 with regard to having sufficient players registered).

Any club taking part in a County Competition must notify the League as soon as possible whenever fixtures in the competition are announced, and report results to the League's Fixture Secretary in accordance with Rule 21(B), irrespective of the result. All other matches must be considered secondary. Clubs may mutually agree to bring forward a match with the consent of the Fixtures Secretary.

Clubs playing in the County FA competitions must advise the Club which they were due to meet, the Club with which they share a ground (if applicable) the appropriate Fixture Secretary and the Referees Secretary (in writing), the appointed referee (if known) immediately upon receipt of the draw or at least seven days prior to the date of the tie, whenever possible or be liable to a fine in accordance with the Fines Tariff (453).

The League shall have the power to arrange representative matches, the proceeds from such matches to be devoted to the funds of the League or any other purpose which the Management Committee may deem fit. Clubs must give every assistance to the League and/or the appointed Representative Team Managers in all matches arranged under its auspices.

Players chosen to play in any representative game under the League auspices, or requested to attend trials or training, must do so or will be dealt with by the Management Committee unless a satisfactory explanation is given. Any player choosing not to play for the representative team may be regarded as not being a bona fide player, in accordance with Rules 18. Representative Team Managers have delegated authority to deal direct with individual club team managers or secretaries over matters of team selection, training and other arrangements affecting the Representative Teams.

League fixtures or Cup ties involving a team(s) which contain any players selected to form part of the squad competing in a Craven Minor League Representative Match on that day, will be postponed unless the team(s) affected elect to play the fixture anyway.

Fixtures organised by the League will be displayed on the Craven Minor Website (www.cravenminorjfl.com). All fixtures may be liable to change by the Fixture Secretary, in any necessary manner, up to midnight on the Monday prior to any weekend's fixtures. Any fixture posted on the website by midnight on Monday will be regarded as an "engagement" for the purposes of Rule 20(D) in connection with non-fulfilments.

In exceptional circumstances, where the Fixture Secretary considers it to be beneficial to the running of the competition, a fixture for the following weekend may be arranged after midnight on the preceding Monday subject to the agreement of both clubs involved.

In the case of a revised fixture date, the Clubs must be given by the Competition 5 clear days' notice of the match (unless otherwise mutually agreed).

- (C) An Officer of the home Club must give notice of full particulars of the location of, and access to, the Ground and time of kick-off to the Match Officials and an Officer of the opposing Club at least 3 clear days prior to the playing of the Competition Match (i.e. **Wednesday for Saturday and Thursday for Sunday**). If not so provided, the away Club shall seek **and acknowledge receipt** of such details and report the circumstances to the Competition. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (454)**. **The procedure for the notification and confirmation of fixture arrangements between clubs is set out in Appendix (J) of these Rules.**

A Club which finds that its nominated pitch is unavailable or unplayable on any day and cannot provide a suitable alternative must switch the fixture to the opponents ground, if available, or to an available ground nominated by the League. If a Club refuses to switch the game to an alternative pitch, or does not bring to the attention of their opponents the possible non-availability of their pitch at the time of giving notice in accordance with this Rule, when this is considered to be reasonably practicable, then the League may consider the game to be not fulfilled in accordance with this Rule.

(D) The minimum number of Players that will constitute a Team for a Competition Match is as follows:

FORMAT	MINIMUM
5v5	4
7v7	5
9v9	6
11v11	7

Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (455)**.

Although Mini-Soccer matches are allowed to start with unequal sized teams the importance and ethos of Mini-Soccer should be upheld wherever possible. It should be noted however that it is not permitted for players registered with one team to be “borrowed” by their opponents as a way of equalising the sides.

- (E) (i) In competitions where points are awarded, home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have the power to impose a fine (in accordance with the **Fines Tariff (456)**), deduct points from the defaulting Club, award the points from the Competition Match in question to the opponents, order the defaulting Club to pay any reasonable expenses incurred by the opponents or otherwise deal with them except the award of goals. *Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a Competition Match to be played on a neutral ground or on the opponent’s Ground if they are satisfied that such action is warranted by the circumstances.*
- (ii) Any Club unable to fulfil a fixture or where a Competition Match has been postponed for any reason must, without delay, give notice to the (Fixtures) Secretary, the Competition Referees Appointments Secretary, **the Manager** or the secretary of the opposing Club and the Match Officials.
- (iii) In the event of a Competition Match not being played or abandoned owing to causes over which neither Club has control, it should be played in its entirety on a date to be mutually agreed by the two Clubs **in consultation with the (Fixtures) Secretary** and approved by the Management Committee. Failing such agreement and notification to the (Fixtures) Secretary within **7** days the Management Committee shall have the power to order the Competition Match to be played on a named date or on or before a given date. Where it is to the advantage of the Competition and the Clubs involved agree, the Management Committee shall also be empowered to order the score at the time of an abandonment to stand.

Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (456)**.

- (iv) The Management Committee shall review all Competition Matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a Competition Match was abandoned owing to the conduct of one Team or its Club member(s) they shall be empowered to award the points for the Competition Match to the opponent. In cases where a Competition Match has been abandoned owing to the conduct of both Teams or their Club member(s), the Management Committee shall rule that neither Team will be awarded any points for that Competition Match and it shall not be replayed. No fine(s) can be applied by the Management Committee for an abandoned Competition Match.

In cases where a match has been abandoned owing to the conduct of both teams or their Club member(s), the Management Committee shall rule the match as null and void and shall not be replayed. For the purpose of this Rule players, Club Officials and spectators/supporters may be regarded as club members.

- (v) The Management Committee shall review any Competition Match that has taken place where either or both Teams were under a suspension imposed upon them by The FA or Affiliated Association. In each case the Team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 18(N)(i) above. Where both Teams were under suspension the Competition Match must be declared null and void and shall not be replayed.

In any situation where these Rules allow for the awarding of points, in the case of cup competition matches the Management Committee may award the result to the opposing team or allow the team previously beaten in the competition by the offending team to be reinstated as they consider appropriate.

A Club having more than one Craven Minor fixture on the same day must, in all circumstances, fulfil the senior game (e.g. cup games). In default points for the game played will be awarded to the opposition and/or a fine imposed in accordance with the Fines Tariff (457), and the game which has not been played may be regarded as a non-fulfilment, at the Management Committee's discretion. In the case of games which are late kicking-off or not played, as a result of previous games on the same pitches not being finished, irrespective of which league, club or competition is involved, then Rule 20(B) may be applied if it is considered that the home club could have reasonably foreseen such circumstances.

In the event of any team failing to keep or fulfil its engagements on the dates fixed they may be barred from fulfilling any other fixtures (Cup, Shield or League except the ties of a County Association) until the Management Committee has considered their explanation; in addition the Management Committee may impose a maximum fine at their discretion in accordance with the Fines Tariff (458) and award the match to the opposition or expel the defaulting Club from the League, in which case their deposit shall be forfeited, and take any other action as it deems necessary. Where a fixture has not taken place due to the suspension of a Club by a County Association or this League, then this will be treated as a non-fulfilment of fixture. In addition, any fixture which is played whilst a Club is under suspension will be considered void and not fulfilled.

The Management Committee shall have the authority to postpone any league division match, cup or shield match, for reasons considered desirable, to an alternative date to be arranged by the Fixture Secretary.

All postponed or uncompleted fixtures will be re-arranged by the Fixture Secretary. In the case of games which are abandoned through bad weather, without the League having been previously notified, it is the responsibility of the home team to notify the Fixture Secretary as if this were a result, in accordance with Rule 21. SEE ALSO APPENDIX FOR SMALL SIDED FOOTBALL (SS8)

- (F) A Club may at its discretion and in accordance with the Laws of the Game use substitute Players in any Competition Match.

Where a Competition does not allow return substitutes: **(THIS COMPETITION DOES ALLOW RETURN SUBSTITUTES)**
For Under 17s and Under 18s – a Club may name up to 5 substitute Players of whom not more than 5 may be used.

The League will apply this Rule as meaning that substitutes may be used on a roll-on/roll-off basis with no limit on the number of substitutions which can be made during a match.

Where a Competition does allow return substitutes:

For Under 11s - Under 18s – a Club may use up to **5 from 5 substitute Players**. A Player who has been substituted becomes a substitute and may replace any Player at any time subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

For Mini-Soccer – any number of substitutions may be used at any time with the permission of the referee. Entry onto the field of play will only be allowed during a stoppage in play. A Player who has been replaced may return to play as a substitute for another Player. A Team must not have a match day squad greater than double the size of its team in an age group.

In Youth Football only, the referee shall be informed of the names of the substitute Players not later than 5 minutes before the start of the Competition Match and a Player not so named may not take part in that Competition Match.

A Player who has named as a substitute before the start of that Competition Match but does not actually play in the game shall not be considered to have been a Player in that Competition Match within the meaning of Rule 18 of this Competition.

- (G) The half time interval shall be of 5 minutes' duration, but it shall not exceed 15 minutes. The half time interval may only be altered with the consent of the referee.
- (H) The Teams taking part in Under 7s to Under 11 or Youth Football shall identify a Team captain who *may/shall* wear an armband and shall have a responsibility to offer support in the management of the on-field discipline of his/her teammates. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (459)**.

REPORTING RESULTS

THIS LEAGUE WILL BE USING THE WHOLE GAME SYSTEM (WGS) FOR THE PURPOSES SET OUT IN RULE 21

21. (A) The (*Registration/Fixtures*) Secretary must receive within **3** days of the date played, the result of each Competition Match in the prescribed manner. This must include the forename(s) and surname of the Team Players (in block letters) *and also within 7 days the referee markings required by Rule 23, shall be sent to the Referees secretary (Administration) or any other information required by the Competition.* Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff.

Team forms produced from WGS must be used in the manner prescribed by the Management Committee. Match Record Books (team forms), must be handed to the referee at least 5 minutes prior to the kick-off, and must clearly indicate, as prescribed, those registered players who are present at that time and able to take part in the game. No further players may be added after this time and any players listed but not present must be deleted. It is the responsibility of team managers to ensure that referees correctly indicate those substitutes who have taken part in the game. Prior to the commencement of the game, the two teams will exchange Team Forms. All clubs failing to comply with any part of this rule will be fined in accordance with the Fines Tariff (460).

The appropriate (*Registration/Fixtures*) Secretary must receive through WGS within 3 days of the date played, the result of each Competition match in the prescribed manner. The Referee markings required by Rule 23(H) shall be sent to the Referees Secretary (Administration) within seven days of the date played through WGS. Failure to do so will incur a fine in accordance with the Fines Tariff (462) in respect of each omission and/or the Club being dealt with as the Management Committee decide.

- (B) **Both Clubs** shall use telephone SMS/email/FA Full-Time Matchday as directed by the Competition to notify the result of each Competition Match to the **appropriate Fixture Secretary or any other person seconded to undertake this duty**, by 2:00 pm in respect of Saturday games, 6:00 pm in respect of Sunday games and 9:00 pm in the case of mid-week fixtures. The postponement or non-completion of any game must be reported by the Home team as if it were a result and in accordance with the deadlines set out in this Rule. The result of any County Cup Competition game (including any postponement) must be notified to the appropriate Craven Minor Fixture Secretary in accordance with the same deadlines (SMS is not available for this, which is additional to any reporting requirements of the relevant Sanctioning Authority/Competition Organisers, and clubs are therefore advised to use an email or text method to ensure that a record of it being sent is available in case of dispute.). Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff (461).
- (C) The match result notification, correctly completed, shall be signed by an Officer of the Club, or as prescribed by the Competition. Failure to comply with this Rule will result in a fine in accordance with the Fines Tariff (460).

The Management Committee shall have power to take such action as they deem suitable against a Club which submits incorrect information.

In the event of a Club being notified that the Registration Secretary and/or the Referee's Secretary (Administration) has not received the required information in accordance with this Rule, the Club must provide this information within 5 days of receipt of that notification. Failure to provide the information following such a notification will result in a fine in accordance with the Fines Tariff (464) in respect of each omission, including any in respect of further reminders.

In the event of a Club being notified that the Fixture Secretary, or the Mini-Soccer Fixture Secretary (where appropriate) has not received the result of a game by any prescribed manner (See Rule 21(B)), the Club must supply the result within 5 days of receipt of that notification. Failure to provide the result within that time will result in a fine in accordance with the Fines Tariff (464) in respect of each omission, including any in respect of further reminders. For the purpose of this part of the Rule a result also includes notification of a postponement, abandonment or the outcome of a County Cup game (See Rule 21(B))

For the purpose of this Rule, "notification" will include an Admin fine which has been sent or a letter concerning this matter. Failure to supply the information after 3 fines will lead to the suspension of the Club's fixtures and any matches not played during such suspension will be deemed to be a non-fulfillment and will be dealt with in accordance with the provisions of Rule 20(D).

- (D) The Competition and Clubs are permitted to collect but NOT publish results or any grading tables for fixtures involving Under 7s, Under 8s, Under 9s, Under 10s, and Under 11s. Any Competition failing to abide by this Rule will be dealt with by the Sanctioning Authority, and any Club failing to abide by this Rule will be fined in accordance with the **Fines Tariff (463)**. The Competition and Clubs are permitted to collect and publish results for trophy events.

DETERMINING CHAMPIONSHIP

- 22. (A)** In Competitions where points are awarded, Team rankings within the Competition will be decided by points with three points to be awarded for a win and one point for a drawn Competition Match. The Teams gaining the highest number of points in their respective divisions at the end of the Playing Season shall be adjudged the winners. Competition Matches must not be played for double points.

In the event of two or more Teams being equal on points at the end of the Playing Season, rankings may be determined by a deciding match or matches played under conditions determined by the Management Committee, or the position shared. **The provisions of Cup Rule CR11, as it applies to Cup Finals, will apply to matches played under this Rule.**

- (B)** In the event of a Team withdrawing **or being expelled** from the Competition **before** completing 75% of its fixtures for the playing season all points obtained by or recorded against such defaulting Team shall be expunged from the Competition table. If a team withdraws or is expelled from the competition **after** completing at least 75% of its fixtures for the playing season its results up to that point will continue to count towards league standings and the remaining fixtures will be awarded to its opponents. For the purposes of this Rule 22 (D) a completed fixture shall include any Competition Match(es) which has been awarded by the Management Committee.

Where a division is competed in two stages, any points deducted as a result of disciplinary action during the first stage will be reflected in the total points held by a team at the end of the season (i.e. points deducted as a result of disciplinary action in relation to acts or omissions during the first stage of the season will be carried through to the second or subsequent stages and reflected in the final points total.)

MATCH OFFICIALS

- 23. (A)** Registered referees (and assistant referees where approved by The FA or County FA) for all Competition Matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority.

- (B)** In cases where there are no officially appointed Match Officials in attendance, the Clubs shall agree upon a referee. An individual thus agreed upon shall, for that Competition Match, have the full powers, status and authority of a registered referee. Individuals under the age of 16 must not participate either as a referee or assistant referee in any open age competition and individuals under the age of 14 must not participate either as a referee or assistant referee in any Competition Match. Referees between the ages of 14 and 16 are only eligible to officiate in competitions where the Players' age band is at least one year younger than the age of the referee, for example a 15 year old referee may only officiate in competitions where the age banding is 14 or younger.

If, for any reason, the appointed Referee for a fixture does not arrive or, or if no Referee has been appointed, then the two Clubs concerned shall confer with each other and arrange a substitute Referee. If the Clubs are unable to agree on a substitute, then each Club shall nominate a substitute Referee and the choice shall be made by the toss of a coin between the respective Team Managers. Such substitute Referee shall be considered a League Referee for the time being and entitled to the set down fee. The non-arrival of an officially appointed Referee shall not be grounds for not playing the fixture. Failure to comply with any part of this Rule, which results in a game not being played or completed, shall be deemed as a non-fulfilment by both teams and will be dealt with in accordance with Rule 20(D).

The Referee at the start of the game must officiate for the whole of the game except in exceptional circumstances when the referee is unable to continue. In such circumstances, and where it is appropriate, the procedure relating to the non-arrival of an appointed referee will apply and a substitute referee will finish the game. A written report must be submitted by both clubs to the Referees Secretary (Appointments) explaining the circumstances involved.

The Management Committee may, if they consider it desirable, or upon application by the two competing Clubs, appoint Assistant Referees, if available, to any match and fees will be payable in accordance with the Rules.

In cases where no appointed referee has attended, each team shall report this to the Referees Secretary (Appointments) Clubs failing to comply with this part of the Rule shall be liable to be fined in accordance with the Fines Tariff (465)

Each Club is expected to provide an Assistant Referee in each game but where neutral Assistant Referees are appointed by the Management Committee, they shall receive payment in accordance with the Fees Tariff.

- (C) **Intentionally Omitted.**
- (D) The appointed referee shall have power to decide as to the fitness of the Ground in all Competition Matches and that decision shall be final, *subject to the determination of the Local Authority or the owners of a Ground, which must be accepted.*
- (E) Subject to any limits/provisions laid down by the Sanctioning Authority, Match Officials appointed under this Rule shall be paid a match fee in accordance with the **Fees Tariff 312 - 314** inclusive of travel expenses.

Match Officials will be paid their immediately after the Competition Match, unless otherwise ordered by the Management Committee. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (466)**.

Subject to any limits/provisions laid down by the sanctioning Association Match Officials appointed under this Rule shall be paid a match fee inclusive of travel expenses up to a maximum of:

- (i) Referee in accordance with the Fees Tariff (312) (£30: U11-U18)
- (ii) Registered Referees appointed by the Management Committee as Assistant Referees in accordance with the Fees Tariff (110) (£15), subject to any limits laid down by the sanctioning Association(s).
- (iii) In the case of Mini-Soccer (U7-U10), any person called upon to act as a match official shall be entitled to receive a fee in accordance with the Fees Tariff (113 & 114) (£15) per game.

Before the commencement of each game the Away team must pay to the Home team an amount equivalent to half the total fees and expenses due to any match officials. If the Away Club has not reimbursed the Home Club their share of the fees and expenses, then this must be brought to the attention of the referee at the time and the Home Club must pay the full amount due to the official(s) and notify the League in writing of the amount involved. Clubs failing to comply with any part of this rule shall be liable to a fine in accordance with the Fines Tariff (467) and will be required to reimburse any expenses incurred.

Referees must claim from the League Treasurer within seven days of the match if no fees are received, after that time no claims will be entertained.

In the case of Mini-Soccer games (U7 – U10) the Home team will be responsible for full payment except in any case where officials have been appointed by the League in which cases the costs will be shared by both clubs (as above).

Where Assistant Referees have been appointed by the League then the Away Club must reimburse the Home Club a sum equal to half the total cost of both Assistant Referees' fees and expenses immediately after the Officials have been paid.

In Cup Finals, each official will receive a memento and may receive a fee which will be fixed by the Management Committee and paid by the League. (N.B. The cost of officials at Cup Finals is normally met by the League)

In cases where the appointed official is required to travel to a ground in excess of 10 miles from their normal place of residence, or starting point if not travelling from home, then they shall be entitled to claim excess travel expenses of 15 pence per mile for any mileage over 20 miles for the round trip, up to a maximum of £2 this fee will be paid by the League subject to receipt of a claim form from the official. Note that where transport is shared only one official may claim the excess fee.

- (F) In the event of a Competition Match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to *half fee*. Where a Competition Match is not played owing to one Club being in default, that Club shall be ordered to pay the Match Officials, if they attend the Ground, their full fee and expenses. Failure to comply with this Rule will result in a fine in accordance with the **Fines Tariff (468)**.
- (G) A referee not keeping his or her engagement, and failing to give a satisfactory *explanation* as to their non-appearance, may be reported to the Affiliated Association with which he or she is registered.
- (H) Each Club shall, in a manner prescribed from time to time by The FA, award marks to the referee for each Competition Match and the name of the referee and the marks awarded shall be submitted to the Competition on the prescribed form provided. Clubs failing to comply with this Rule shall be liable to be fined (in accordance with the **Fines Tariff (469)**) or dealt with as the Management Committee shall determine.
- (I) The Competition shall keep a record of the markings and, on the form provided by the prescribed date each Season, shall submit a summary to The FA/County FA.

Each Club shall award marks to the Referees for each match within 7 days of the match in accordance with the procedures and guidelines issued by the League. Any Club giving a Referee a mark of 50 or below must submit a detailed letter of explanation of why the low mark has been given to the Hon. Referees' Secretary (Administration) within 7 days of the match. Clubs failing to comply with any part of this rule shall be liable to be fined in accordance with the Fines Tariff (469).

For the purpose of this Rule, "notification" will include an Admin fine which has been sent or a letter concerning this matter. Failure to supply the information after 3 fines will lead to the suspension of the Club's fixtures and any matches not played during such suspension will be deemed to be a non-fulfilment and will be dealt with in accordance with the provisions of Rule 20(D).

- (J) *The referee shall submit a report form, supplied by the Competition, giving the result of the Competition Match, the number of Players in each Team and the time of kick-off to the (Registration) Secretary within three days of the Competition Match.*

In the case of an injury to a player being serious enough to prevent his continuance in a match, the circumstances must be reported to the Secretary along with the name of the player concerned and the nature of the injury.

- (K) *Match Officials shall be supplied, each season, with a copy of the Competition Rules free of charge.*
- (L) *Match Officials shall have undertaken a RESPECT briefing offered by The FA/County FA or the Competition.*

GENERAL RULES FOR THE FOLLOWING TROPHY/CUP COMPETITIONS

Under 18 Division : Geoff White Memorial Cup; Gordon Hyde Price Cup

Under 16 Division : Ken & Les Cup; Adam Bell Cup

Under 15 Division : Tom Owens Cup; Karen Potter Cup.

Under 14 Division : Anita Shaw Memorial Cup; Maric Cup.

Under 13 Division : Tom Galvin Cup; Catherine Oldfield Cup.

Under 12 Division : John Disley Trophy; Joseph Jackson Cup.

Under 11 Division : Trisconi Trophy and Harry Cope Memorial Cup.

Mini-Soccer Divisions : Any Trophy Event organised by the Management Committee.

The competitions are vested in the hands of the League Management Committee and Officials of the League, such Management Committee to be elected at the AGM. The Rules of the League apply where not governed by Competition Rules.

- CR1.** The cups shall be named as above and shall be competed for in a particular manner which the Management Committee may determine. The playing of the Wilf Jenkinson Cup shall be organised by the Management Committee in an age group and in a manner mutually agreed by the Southport & District Charity Cup Committee and the League Management Committee.

Trophy events may be organised in those age groups taking part in developmental football where the publishing of results is not permitted by the Football Association. Such competitions will be at the discretion of the Management Committee, in an appropriate format for the circumstances and in accordance with procedures set out in "The FA Laws for Mini-Soccer"

- CR2. Trustees :** The Chairman and Treasurer of the League shall in all intents and purposes be the legal owners of the trophies in trust for the League **SEE ALSO Rule 13.**

- CR3. Eligibility :** A player who is a bona-fide player of his Club shall be eligible to take part in the above competitions **(subject to the requirements of Rule 18)**. No player shall take part in any one of the competitions with more than one Club, or any one team within the same Club at the same age level. Semi-Final and Final ties shall be played on such grounds as the Management Committee may determine. In Cup Semi-Finals and Cup Finals each team will furnish a list of players from which its squad of 16 players will be selected, this list, **to be taken from the WGS, is** to be provided by the Club Secretary and to arrive at the appropriate Registration Secretary at least 7 days prior to the match. **Any club which fails to furnish a list in accordance with this Rule will be liable to a fine in accordance with the Fines Tariff (470) (N.B. This is additional to the requirements of Rule CR19).** With regard to Cup Finals, teams are also required to provide their team sheet to the Registration Officer (or other supervising officer acting in that capacity at the game) not less than 15 minutes prior to the scheduled kick-off time, irrespective of the actual kick-off time which may be subject to delay. **Only players included in the list provided in accordance with this Rule and present within the ground at that time may be included on the team sheet - any players named but not present must be deleted and will be regarded as ineligible. No players may be added to the team sheet after this time.** Playing any ineligible player in a cup/trophy competition will result in the team's expulsion from that competition and its exclusion from any dependent competitions. Expulsion under this Rule will be deemed as non-fulfillment of fixture and subject to a fine **in accordance with the Fines Tariff (471)** and a claim for expenses incurred. **See also Rules 18(N) and 20(F).**

- CR4. If on a League Principle :** If any of the competitions are played on a league principle, Cup Rule CR6 shall not apply and at the discretion of the Management Committee the top four clubs may be deemed the semi-finalists.

CR5 Disciplinary Action: See Rule 18(N) with regard to the awarding of a result in particular circumstances

CR6. Draw : The ties shall be drawn by ballot, the first club to be drawn to have the choice of ground. In cases where the ground of the first drawn club is unavailable, the match shall be played on such ground as the Management Committee may decide. All matches in Semi-finals shall be played on such grounds as the Management Committee may decide. No club shall be allowed to scratch from the competitions. **The Management Committee may organise a Cup Competition to be run in a pre-determined format and in such a case the progress of the competition, including the determining of the “Home team”, will be in accordance with the format set out prior to the initial first round draw.**

In the case of a cup tie which has not been played or has been abandoned because of weather/ground conditions, the team which was originally drawn at home will be at home for the first scheduled re-play, all subsequent attempts to play the game will be scheduled to take place on both teams' grounds on an alternating basis, unless otherwise determined by the Management Committee.

In the case of a Club failing to keep its engagement in cup competition matches, the Management Committee will award the result to the opposing team and issue a fine in accordance with the Fines Tariff (456)

CR7. Assistant Referees : Neutral Assistant Referees may be appointed in Semi-Final and Final ties. **Fees for semi-finals will be payable in accordance with the Rules.**

CR8. Gates and Collections : The League may take collections or gate receipts in Semi-Final or Final ties.

CR9. Matches on Semi-Final and Final Dates : Clubs must not arrange matches in Southport and District on dates when Semi-Final and Final ties are being played without the consent of the Management Committee.

CR10. Friendly Matches on Cup Tie Dates : Clubs must not arrange matches on dates left open for Cup competitions without the consent of the Management Committee.

CR11. Drawn Cup Ties : In all ties, including Cup Finals, in the event of the game ending in a draw, extra time of twenty minutes (in two halves of ten minutes) must be played. The match shall be decided on penalty kicks (subject to FIFA rules) if there is still a draw at the end of extra time.

Drawn Cup Finals (Development age groups): See Rule SS9 with regard to Cup Finals involving Under 9, 10 and 11 teams.

CR12. Board of Appeal : SEE Rule 7

CR13. Use of Grounds : All Clubs are expected to meet the Management Committee with the loan of their grounds for Semi-Finals and Final ties in these competitions.

CR14. Breach of Rules : The Management Committee shall have the power to deal with any competing team, player or players who may be guilty of any breach of these rules.

CR15. Disbursement of Proceeds : The Management Committee shall have power to disperse monies of these competitions as they deem necessary to meet financial obligations in either League or Cup. **SEE ALSO Rule 17**

- CR16. Exclusion :** The Management Committee shall have the power to exclude a team from any or all cup competitions where it is considered that their conduct, including the conduct of their supporters, in the previous season's cup competition has been unacceptable. In the case of a charity cup competition, the Management Committee may exclude any club from the cup competition which has not made at least the minimum prescribed donation per team entered.
- CR17.** The Management Committee shall have power to deal with any matter not provided for in these rules.
- CR18. (A)Cup Finals** Any team reaching a Cup Final must wear its correctly registered colours, provide the Referee with 2 suitable match balls, from which the Referee will choose a ball to be used, have its **Photo Team sheet produced from WGS** available for inspection by its opponents and **provide a printed team list, produced from WGS and complying with Rule CR3**. Teams must also have a suitable First Aid Kit available. Any team failing to comply with any part of this Rule will be liable to a fine in **accordance with Fines Tariff (472)** for each offence.
- CR18. (B)** Finalists, and semi-finalists where appropriate, must comply with conditions and regulations relating to the use of the facilities as notified to and by the League. In the case of 11v11 games the number of substitutes, in accordance with the Rules, is a maximum of 5 players; the number of substitutes in respect of U7 to U12 will be subject to FA Rules in force at the time relating to the age group involved. Only the maximum permitted number of substitutes and 3 team officials will be allowed in the changing rooms, on the bench or in the dug-out or technical area; no other persons will be allowed pitch-side.

Teams are **not allowed** to bring alcohol into the ground or changing rooms.

It is illegal to bring fireworks/flares/smoke bombs etc into a football ground or onto the site (including football fields which may be regarded as public open space). The use of fireworks/flares/smoke bombs etc is strictly forbidden and may be illegal within the perimeter of the site and could result in a custodial sentence. Because of the potential danger arising from the use of fireworks/flares/smoke bombs etc, their use or potential use may be regarded as a safeguarding issue and may be brought to the attention of the Football Association and/or the Police at the time or subsequently.

Clubs will be held responsible for any costs incurred by the League arising from, but not limited to, damage to facilities or inappropriate behaviour by players, officials or supporters associated with the Club(s), in accordance with Fines Tariff (474) In addition, the Management Committee may take action against the Club/Team/individuals concerned, including, but not restricted to, fining, banning, or restricting involvement in future competitions.

Clubs with teams in Semi-Finals and/or Finals will be sent details of conditions and regulations relating to the game and the use of the specific facility involved and it will be a condition of participation that receipt of that document is acknowledged in writing by the Club Secretary or Chairman.

These restrictions and regulations may apply to these or any other grounds or facilities used by the League for Cup Finals or other events. Any Club or team found guilty of breaching any part of this part of the Rule will be subject to a maximum fine in accordance with Fines Tariff (473) in addition to any costs referred to earlier.

- CR18. (C) Clubs will be held responsible for any costs and any other consequences arising from the behaviour of any of any of their members, including supporters. This Rule is applicable to situations where Cup Finals take place on private enclosed grounds. Fines Tariff (474).**

CR19. Cup Final Programmes: The League may provide Cup Final Programmes for sale at Cup Finals. To enable programmes to be produced, each competing team will supply a Squad List of players from which the team will be chosen to reach the Press Secretary no later than 7 days before the match. Any Club failing to supply a squad list will be subject to a fine in accordance with Fines Tariff (475).

CR20. Instructions to Finalists: All teams in Cup Finals must comply with instructions issued by the League in connection with the particular occasion and its venue – particular note should be made of the requirement to arrive at the ground in appropriate footwear and not boots which are intended for use during the match. **See also Rules 6(H) and CR18**

Last amended July 2022

APPENDIX TO CRAVEN MINOR RULES RELATING TO UNDER 7, 8, 9 AND 10 FOOTBALL

This section must be read in conjunction with the Standard Code of Rules of the Football Association, as amended by the Craven Minor League and Football Association Rule C4(a).

The Competition will be in accordance with guidelines issued by the Football Association in relation to Mini-Soccer and the FA Youth Development Review. Where there is no reference to any particular issue within this section, then the Standard Code of Rules issued by the Football Association, as amended by the Craven Minor League, including the General Rules for Cup Competitions organised by the Craven Minor League will apply. Any matter which is not clearly covered within the Rules or this section will be subject to consideration by and be at the discretion of the Management Committee.

SS1 Team Members

A team must not have a squad greater than double the size of its team in an age group. Any number of substitutes from this squad may be used with the permission of the referee. A player who has been replaced may return to the playing area as a substitute for another player. A player who has been suspended from the game may not be replaced and may not take any further part in the match. Any number of substitutions may be used at any time with the permission of the Referee. Entry onto the field of play will only be allowed during a stoppage in play. A player who has been replaced may return to the play as a substitute for another player. **(See also Rule 18)**

SS4 Kick-off

The “normal” kick-off times will be between 9:30am and 10.30am in respect of Under 7 and Under 8 Divisions, and 11:00am and 12:00 noon in respect of Under 9 and Under 10 Divisions, the Home Team shall decide between the kick-off time within these ranges. The Management Committee may change these times where this is considered beneficial towards the efficient running of the competition. In the event of the Home team's pitch not being available for any reason then they should liaise with the Away team as soon as possible to check the availability of their pitch to enable the game to take place.

“Normal” kick-off times may be varied by mutual agreement between the teams, but games must start no sooner than 9:30am and finish no later than 3:00pm. In the event of teams failing to agree a mutually acceptable variation, the normal kick-off times and procedure detailed above will apply. Failure to agree a mutually acceptable kick-off time will not be regarded as a justifiable reason to postpone a game and may be dealt with in accordance with **Rule 20(E)**.

Kick-off times must take into account the availability of facilities, especially where pitches and/or changing facilities are shared. **(See also Rule 20(E)** in respect of clubs having more than one fixture on the same day).

SS5 Marking of Grounds

Each club will be responsible for providing pitches marked out in accordance with the guidelines produced by the Football Association.

SS6 Footballs, Goals, Nets, Water & First Aid Kits

The home team will be responsible for providing all the equipment, including any cones or markers which may be required.

A size 3 ball will be used for age groups U7 to U9. A size 4 ball will be used for U10.

Every team must carry an adequate First Aid kit

It is the policy of this League that wherever possible the goal size to be used for Under 7 and Under 8 games should be 12ft x 5ft - in most cases this can be achieved by laying plastic (SAMBA type) goals face down.

SS8 Teams of Less than Seven

Minimum numbers of players required for a team to start or continue are set out in **Rule 20(D)**
See also Rule 20 re: Abandoned Games & **Rule 18(A)** re: sufficient players registered).

SS9 Small Sided Competition

The League will organise non-competitive fixtures and/or league competitions for all age groups from Under 7 to Under 11 inclusive and may organise knock-out cup competitions or trophy events where permitted to do so by the Football Association, in a format to be determined by the Management Committee.

No player playing within the Development Divisions will be permitted to take part in more than one team or one age group in cup/trophy competitions except where this is part of the natural progression/qualification of the competition, e.g. a player who normally plays a year up, say an Under 9 who normally plays for an Under 10 team, cannot play in both age groups in a cup/trophy event competitions, and will be restricted to playing for the one team which they first played for and will not be permitted to play for another team at the same time, or following their first team no longer being involved in a cup/trophy competition

Where the final stage of a Trophy Event has been organised on a league basis and two or more clubs finish on equal points at the top of the table then the trophy will be shared in a manner prescribed by the Management Committee and there will be no runners-up. In the event of two or more teams having equal points and tying for the second position, then all those teams will be regarded as runners-up. there will be no play-off or penalty shoot-out to decide final positions.

Where the final stage of a Trophy Event is decided by means of a "Cup Final" then in the event of the scores being equal at the end of normal time, extra time and if necessary penalties (subject to FIFA Rules) will be played - for Under 9's and Under 10's, finals will be 25 minutes each way with extra time of 5 minutes each way, followed by penalties where necessary. For Under 11's, finals will be 30 minutes each way, with extra time of 5 minutes each way, followed by penalties where necessary.

SS10 Referees

Each team involved in mini-soccer may be required to nominate two persons to undergo training to become Authorised Referees for Mini Soccer matches. Such training to be paid for by the League Management Committee. Teams not nominating the required Referees will be refused entry into the League.

Authorised Referees will be included on the League's Panel of Referees and may be appointed by the League to officiate in any mini soccer age group. Referees having received mini soccer training only will not be appointed by the League to officiate in 11-a-side or 9-a-side matches.

SS11 Administration of Mini-Soccer

All Clubs must ensure that the administration of their mini-soccer teams is carried out in accordance with the procedures detailed in the Rules of the League and appropriate appendices, failure to do so may result in action being taken against the Club in accordance with **Rule 6(H)**. See also **Rule 21(D)** & **Rule 6(D)**

PROCEDURE RELATING TO THE USE OF PLAYERS' ID CARDS

Players will not be issued with ID Cards, but team managers must carry with them, available for inspection by authorised persons, a current up-to-date photo-ID sheet. These sheet must contain photographs of all currently registered players - such photographs will be those used at the time of registration and held on WGS - photographs should have been taken within the past 2 years.

Any reference within these Rules to players' ID cards will mean ID Photos included on the team photo sheet at that time.

A player will not be regarded eligible to take part in a game unless their photograph is included on the team's photo sheet in accordance with Rule 18

Last Amended July 2019

PROCEDURE FOR THE USE OF MATCH RECORD SHEETS

All procedures previously carried out (Season 2017/2018) using a Match Record Sheet are now processed through the Whole Game System (WGS)

Any team which is unsure about the process should seek clarification from the appropriate League Management Committee Officer dealing with Fixtures, Registration or Referees as appropriate.

Last Amended July 2019

APPENDIX E

How to decide on the Referee's Mark

The mark awarded by a club must be based on the referee's **overall** performance. It is most important that the mark is awarded fairly and not based on isolated incidents or previous games. The referee's performance should be determined by the table below which should act as a guide for the overall mark which should fall within the mark range for each standard of performance.

<u>Mark Range</u>	<u>Comment</u>
91 - 100	The referee was extremely accurate in decision making and very successfully controlled the game using management and communication skills to create an environment of fair play, adding real value to the game.
81 - 90	The referee was very accurate in decision making and successfully controlled the game using management and communication skills to create an environment of fair play.
71 - 80	The referee was accurate in decision making and controlled the game well, communicating with the players, making a positive contribution towards fair play.
61 - 70	The referee was reasonably accurate in decision making, controlled the game quite well and communicated with players, establishing a reasonable degree of fair play
51 - 60	The referee had some shortcomings in the level of accuracy of decision making and control, with only limited success in communicating with players resulting in variable fair play.
50 and below	The referee had significant shortcomings in the level of accuracy of decision making and control with poor communication with the players which resulted in low levels of fair play.

Notes

Using a scale of up to 100 allows greater flexibility for clubs to distinguish between different refereeing performances more accurately.

A mark within each mark range can be given to reflect the referee's performance e.g. a mark of 79 indicates a somewhat better performance than a mark of 71.

A mark between 71 and 80 represents the standard of refereeing expected.

When a mark of 60 or less is awarded, an explanation must be provided to the League by sending a letter setting out the reasons for the low mark to the Referee's Secretary (Administration). It must include comments which could help to improve the referee's future performances. Even where a referee has significant shortcomings there will have been some positive aspects which should be given credit, extremely low marks (below 20) should be very rare.

Last Amended July 2019

TRANSFER PROCEDURE GUIDANCE NOTES

Transfers may only take place in accordance with Rule 18(H&I). No transfers will be considered before 1st November, except in the case of transfers between teams of the same age group within the same club – a maximum of two such transfers may take place before 1st October after which time they will not normally be permitted. The closing date for other transfers is 31st December (Rule 18(I)), but players must have played in at least one game for their club by 31st January to be able to play in the League after that date (Rule 18(I)). In effect, taking into account the Christmas holiday and possible inclement weather, the final date for transfers to be completed in order to allow the player to play before that date may be some weeks previous.

Transfers must be carried out in accordance with the procedures of the Whole Game System.

Any club which attempts to induce a player from another club in the League to join them during the season may be guilty of misconduct and be liable to be reported to Liverpool County FA (**Rule 12(C)**)

Last Amended June 2019

RULES OF THE ASSOCIATION

PLAYERS WITHOUT WRITTEN CONTRACTS

C2 (a) *Regulations Concerning Approaches*

Players who are not under written contract to a Club may be registered with a number of Clubs at any time, subject to the following provisions and those of the Competitions in which they play:

- (i) Competitions sanctioned by The Association under regulation 3 of the “Regulations for the Sanction and Control of Competitions” may make their own regulations for the approach of Players between Clubs of the Competition;
- (ii) during the current season any Club wishing to approach a Player known to be registered with or having played for any other Club must give to the secretary of each such Club, seven days’ formal written notice of the intention to approach the Player;

Formal written notice of approach need be given by:

- (A) a Saturday Club only to all Saturday Clubs;
 - (B) a Sunday Club only to all Sunday Clubs; and
 - (C) a midweek Club only to all midweek Clubs;
- (iii) the written notice must be sent by special delivery or recorded post, or a written acknowledgement otherwise obtained from the secretary or chairman of the Club approached. Facsimile or e-mail transmission may be used provided a receipt of acknowledgement is also obtained;
 - (iv) following the date of posting of the written notice of approach, or receipt of an acknowledgement:
 - (A) the Player may be registered on or after the eighth day; and
 - (B) the Player must have been registered on or before the 21st day;
 - (v) the approaching Club: (A) may not approach the same Player a second time in the same playing season; (B) may approach only one (1) Player at a Club at any time subject to Rule C2(a)(ix) below; and (C) may not approach another Player at the same Club within 28 days of an earlier notice of approach or acknowledgement;
 - (vi) if an approach is made by a Player to another Club during the current season, that Club shall give the Club(s), for which the Player is known to be registered or has played, seven days’ notice of approach as set out in Rule C2(a)(i) to (v) above before registering the Player;
 - (vii) a Club which is the subject of a complaint alleging failure to give notice in accordance with this Rule may be subject to a charge of Misconduct pursuant to Rule E1(b);
 - (viii) a Club proved to have breached the provisions of this Rule may have its current registration of the Player cancelled and be subject to such other penalty as The Association or appropriate Affiliated Association deems appropriate, in accordance with relevant regulations of The Association from time to time in force; and
 - (ix) during the current season a maximum of two Players may be approached in the manner described above if invited to trial at a licensed academy or “Centre of Excellence” of The Association, the Premier League or the EFL.

AGE GROUPS AND PROVISIONS RELATING TO PLAYERS UNDER 18 YEARS OF AGE

4 (A) CHILDREN NOT REGISTERED AS ACADEMY PLAYERS.

The following provisions apply to any child not registered as an Academy Player. All matches must be played in accordance with the correct version of the Laws of the Game appropriate for the format specified:

(i) *Children Under 6 Years Old*

A child who has not attained the age of six shall not play, and shall not be permitted or encouraged to play, in a match of any kind.

(ii) *Children 6 Years Old and Over – Age Groups, Formats and Related Provisions*

For the purposes of (a) and (b) below,

- (a) The relevant age for each player is determined by his or her age as at midnight on 31 August of the relevant playing season.

i.e. Children who are aged 6 as at midnight on 31 August in a playing season (together with those who attain the age of 6 during the playing season) will be classed as Under 7 players for that playing season. Children who are aged 7 as at midnight on 31 August in a playing season will be classed as Under 8 players for that playing season, and so on.

- (b) Notwithstanding the above, a child is permitted to “play up” in the age group above his or her chronological age group, irrespective of any difference in format or competition structure, save that a child who attains the age of 6 after 31 August is permitted to play only in the Under 7 age group, and may not play in the Under 8 age group for that playing season.

The age groups that children are eligible to play in are set out in the table below, along with the permitted football formats for each of those age groups. Children shall not play, and shall not be permitted or encouraged to play, in a match between sides of more than the stated number of players, according to their age group (please see following page):

Age on 31 August of the relevant playing season	Eligible Age Groups	Maximum Permitted Format
6	Under 7	5v5
	Under 8	
7	Under 8	5v5
	Under 9	7v7
8	Under 9	7v7
	Under 10	
9	Under 10	7v7
	Under 11	9v9
10	Under 11	9v9
	Under 12	
11	Under 12	9v9
	Under 13	11v11
12	Under 13	11v11
	Under 14	
13	Under 14	11v11
	Under 15	
14	Under 15	11v11
	Under 16	
15	Under 16	11v11
	Under 17	
	Under 18	
16	Under 17	11v11

- (c) A child under the age of 15 as at midnight on 31 August in a playing season, shall not be permitted to play in a match during that playing season where any other player is older or younger than that child by two years or more.
- (d) However as exceptions to (c) above, The Association may in using its discretion:
- (i) Enable disabled children to play football in an age group other than the groups dictated by their birth date, including “playing down”;
 - (ii) In accordance with a current FA dispensation policy, grant dispensation to enable a child to play football in an age group other than the groups dictated by their birth date, including “playing down”.
- (e) To play in an Under 18 competition, a child must have attained the age of 15 as at midnight on 31 August of the relevant playing season.
- (f) To play in an open age competition a child must have attained the age of 16.
- (iii) Children 6 Years Old and Over- Competition Structure**
- (a) Under 7 and Under 8 Mini-Soccer

Leagues may organise a maximum of three trophy events per season, each to be played over a maximum period of two weeks, and may publish the results of such events. The remainder of the season may consist of organised development fixtures only, for which leagues and clubs may collect the results and compile league tables, but must not publish either.

(b) Under 9 and Under 10 Mini-Soccer

Leagues may organise a maximum of three trophy events per season, each to be played over a maximum period of four weeks, and may publish the results of such events. The remainder of the season may consist of organised development fixtures only, for which leagues and clubs may collect the results and compile league tables but must not publish either.

(c) Under 11

Leagues may organise a maximum of three trophy events per season, each to be played over a maximum period of six weeks, and may publish the results of such events. The remainder of the season may consist of organised development fixtures only, for which leagues and clubs may collect the results and compile league tables but must not publish either.

(d) Under 12 to Under 18

There is no restriction on the structure of competitions.

(iv) *Sanction Provisions*

The written consent of The Association or of the relevant Affiliated Association or Associations shall be required pursuant to Rules B1 and/or B7 as appropriate for any Competition for Under 18 age groups and below.

(v) *Gender of Players in Under 7 to Under 18 Matches*

A child in the age groups Under 7 to Under 18 inclusive may play in a match involving boys and girls.

(vi) *Priority for School Activities*

- (a) Priority must at all times be given to school or school organisation's activities in accordance with the recommendations of the "Memorandum: Children of School Age and School Games" whilst a pupil is receiving fulltime education.
- (b) All Clubs and Competitions, excluding those whose matches are played on Sundays, shall include in their rules a provision to the effect that the availability of a pupil must be consented to by the head teacher.

Last Amended June 2019

PROCEDURE FOR THE NOTIFICATION AND CONFIRMATION OF FIXTURE ARRANGEMENTS

The manager of the Home team, or other person undertaking the role should contact the manager of the Away team, and the referee if appointed by the League, by telephone at least three clear days prior to the playing of the match, i.e. for Saturday matches this will be Wednesday and for Sunday matches Thursday, and provide full particulars of the location of, and access to, the ground and time of kick-off.

It is the responsibility of the Home Team manager to take all reasonable steps to make contact and in the event of being unable to contact the Away Team manager within 24 hours of the required time then the Home team manager should notify the Secretary of the Away Club of this difficulty who should then provide an alternative contact or arrange for the Away Team manager to contact him.

It is the responsibility of the Away Team manager, to take reasonable steps to make contact with the Home Club if no contact has been received to provide details required in accordance with **Rule 20(C)**.

As fixtures are published on the League web site failure to make contact will not be a reason for the game not to take place.

It is also the responsibility of the Home Team manager to take all reasonable steps to make contact with the referee. If it has not been possible to contact the referee at least 24 hours before the match then the Referees' Secretary should be informed.

Clubs are reminded that the non-attendance of an appointed referee is not a reason for a match not to take place.

See also Rule 20(C)

MATCH BASED DISCIPLINE PROCEDURES

These notes are provided to bring to the attention of Club Secretaries issues surrounding the Match Based Discipline procedures and steps which must be taken to comply with the requirements of the Football Association. They do not provide a full synopsis of all the Match Based Discipline procedures and significant elements are not included -further information is available on the Liverpool County FA web site as well as in the FA Handbook (full version) which is available on-line.

The purpose of the note is to draw Club's attention to key aspects of the procedures, and differences from the previous system, which may result in disciplinary action by the Football Association and/or the League if not followed.

The Match Based Disciplinary System now replaces the previous system where players were issued with suspensions arising from the receipt of a red card (or two yellow cards) during a match. The Previous system resulted in suspensions based on the number of days e.g. a 28 Day suspension - this has now been replaced with a system which requires a player to be suspended and miss a specified number of matches e.g. a 3 match ban (suspension).

There are 2 types of charges:

1. STANDARD CHARGES, which are either a straight red card or 2 yellow cards resulting in a sending off. These result in a suspension from the "TYPE" football involved. (A list of the offences covered can be seen on Liverpool County FA's web site and also on the circular to clubs from the League Secretary on this matter.

"TYPE" football is the same type of football that the player was involved in when the offence(s) occurred - e.g. if it was when playing for a Sunday team the suspension relates only to the football played by a Sunday type team and if on a Saturday to Saturday type team. It is possible for the "TYPE" to be on another day if it is for the same team - e.g. if the offence occurred whilst playing for a team that normally plays on a Saturday then the suspension could also cover a mid-week fixture for that team. The player would still be able to play for a Sunday type team and vice-versa.

2. MISCONDUCT CHARGES are different from Standard Dismissal Offences - these may be more serious offences or offences committed after a player has been sent off, which will result in a suspension from all TYPES football.

N.B. THESE NOTES ONLY APPLY TO STANDARD CHARGES, BUT ALLEGED ASSAULT CHARGES ARE SUBJECT TO IMMEDIATE SUSPENSION UNTIL DEALT WITH BY THE APPROPRIATE COUNTY FA.

With the previous system, with suspensions based upon days, it was the normal procedure for County FA to issue a suspension to a club, after considering the referee's report, and the Club Secretary was required to bring this to the attention of the player and ensure that the suspension was served. At this time there was also an opportunity to submit an appeal. Until the letter was received from County FA there was no action to be taken by the Club.

Under the Match based system, in accordance with the Football Association Rules "Memorandum of Procedures for Field Offences, which states *"Any period of suspension automatically imposed for a dismissal from the field of play will commence 14 (NOW CHANGED TO 7) days from the date of the offence irrespective of whether paperwork has been received from the relevant Association."*

In all Standard Charge cases a player will be suspended **7** days after the offence - this is mandatory. If the team does not have a fixture 7 days after the offence, or the scheduled fixture does not take place, then the player's suspension must start with the next scheduled fixture for the relevant Type of football which takes place. The player is able to play in any fixtures prior to the 7th day. **The suspension on the 7th or first available date is automatic and not dependent upon:-**

- a) **having received notification from County FA**
- b) **the referee having sent a report to County FA**

County FA would still need to receive a report from the referee to consider the case and issue a notice for the remainder of the suspension, where this is to be in excess of a one match suspension, and therefore clubs should contact County FA if they have not received such a notice within 7 days of the offence.

- c) **the referee being qualified and/or registered**

A person acting in the capacity of a referee on a match day has the same powers and duties of those that are registered officials. Should any discipline sanction be imposed a report must be submitted to County FA in order that charges can be raised.

After receiving the referee's report the County Football Association will consider the case and send a letter with details of the full automatic suspension to be served, including any additional to the mandatory "7th day" suspension - the Club is required to respond to this letter giving details of games which will be missed. The suspension is to continue until the number of games the player has been suspended for have been completed. They must be consecutive games played by that team.

If a referee fails to submit a report for any reason the dismissal is still valid and the 7th Day suspension is still required to be served. A referee cannot change his decision - FIFA directives state that once a player has been dismissed from the field of play the player has been dismissed and therefore must serve a suspension.

FAILURE TO COMPLY

In the Memorandum of Procedures for Field Offences it is stated that "*Failure on the part of the Player or his Club Secretary to discharge any of the requirements set out in this Memorandum may constitute misconduct, which may result in a further charge against the Player, his Club, or both.*"

It should also be noted that any player who takes part in a match at a time when they have not served an automatic (7th, or first available, day) suspension may be regarded as ineligible and the Club will be liable to disciplinary action in accordance with the League Rules.

The Memorandum also states "*The Club Secretary must make the Player aware of the applicable Standard Punishment where an automatic sanction applies. The Club Secretary must sign and return the reply form to the appropriate Affiliated Association by the response date. By signing the form the Club Secretary is confirming that he has made the Player so aware.*"

RECORDING OF SENDINGS-OFF

All sendings-off must be clearly marked on the Match Record Sheet for the game and it is the responsibility of the Club to ensure that this has taken place - failure to do so may result in disciplinary action.

All Clubs are advised to have procedures in place to ensure that Club Secretaries are informed within 24 hours of any players sent-off.

Although receipt of the notification of the suspension is not required for the automatic suspension to be served, it will be required in connection with additional suspensions - i.e. where the total suspension is in excess of 1 match and therefore Club Secretaries should contact County FA if they have not received anything after 7 days.

Temporary Dismissal - Sin Bin FAQ

From the start of season 2019-2020, The FA are introducing temporary dismissals for all Leagues, Clubs and Teams that sit outside the National League System from Step 7 and below, this includes Youth Leagues.

What is temporary dismissal?

A temporary dismissal is a timed period away from playing the game if a player receives by the referee a yellow card for dissent (C2). This will be managed by the Referee and he will manage this process.

Clubs/ Leagues

Is this mandatory?

From the start of season 2019-2020, yes this process will be implemented for those participants described above.

Is this for all cautions?

At the minute this process is only for cautions that are received for dissent (C2).

Does this apply to all participants in the game?

This process applies only to players and not substitutes or coaching staff.

How will we know if the referee has applied a temporary dismissal?

The referee will show a card and point to the touchline.

How long will the Temporary Dismissal last?

10 minutes for all matches of 90 minutes

8 minutes for all other matches

When does the time commence?

The time commences when play restarts.

Can the player go back on after the time period?

The player will be allowed back onto the field of play when the referee confirms he can, but there doesn't need to be a stoppage in play.

Can we substitute a player when he is in the sin bin?

A player cannot be substituted until the temporary dismissal has expired and not at all if all substitutes have been used.

What happens if there is not enough time left to complete the Temporary Dismissal time?

If the sanction was given in the first half or before extra time, the player will recommence the Temporary Dismissal at the start of the next game period. If the game concludes before the sanction has expired, the sanction will end; there is no requirement for the player to serve the remainder of the time at the following match.

What happens if there are kicks from the penalty mark at the end of extra time and the sin bin has not expired?

The player will be allowed to participate.

What is the sin bin area?

There is no set defined sin bin area; the player must just be off the playing area.

What happens if the Team go down to less than 7 players as a result of a Temporary Dismissal?

If it is the player's second sin bin and not permitted to return – the game will be abandoned.

Does this still get reported to the County FA?

The referee will still need to report this to the County FA who will process the caution for the purpose of it being on the participant's record, and the club will still be required to acknowledge this.

Does this caution count towards a caution accumulation?

Yes, they will tally in accordance with the regulations for caution total regulations.

How do repeat offences work?

If a player commits another offence (red or yellow card) during the sin bin period they cannot take any further part in the game and cannot be substituted. This also includes the period between being informed that he/she is temporarily dismissed i.e. on the field of play as well as the time he/she leaves the field of play and begins the sin-bin period.

If the player commits a non-dissent caution at any time on the field of play in addition to the sin bin period will continue to play.

If the player commits a 2nd dissent caution (and no other offences) will receive a 2nd period in the sin bin. At the end of that period, the player can take no further part in the game but can be substituted.

All other Laws of the Game remain unaffected, so if a player receives two cautions for a non-dissent caution they will be sent off in the normal manner.

Sanction Table

CautionOffence1	Caution Offence2	Caution Offence3	On field Sanction
Dissent	-	-	Sin Bin
Dissent	Non Dissent	-	Sin Bin, Caution Recorded (No Send Off)
Dissent	Non Dissent Caution	Non Dissent Caution	Sin Bin, Send Off for S7
Dissent	Dissent	-	Sin Bin x2, unable to <u>rejoin</u> , but can be substituted after 2 nd Sin Bin if not all Substitutes used
Dissent	Non Dissent Caution	Dissent	Sin Bin, Caution Recorded, Sin Bin, unable to <u>rejoin</u> and CANNOT be substituted
Non Dissent Caution	Dissent	-	Caution Recorded, Sin Bin
Non Dissent Caution	Dissent	Non Dissent Caution	Caution Recorded, Sin Bin, Send Off for S7
Non Dissent Caution	Dissent	Dissent	Caution Recorded, Sin Bin, Sin Bin - unable to <u>rejoin</u> , and CANNOT be substituted after 2 nd Sin Bin

Fees and Fines Tariffs - Explanatory Note

Details are shown of the reasons for the Fees/Fines

There are two columns showing the amounts to be charged:

SCORY MAX.: This is the maximum amount shown within the new SCORY Rules which the FA allows Leagues to charge.

CRAVEN MINOR ACTUAL: This is the amount that is currently charged within the Craven Minor Rules (2018/2019)

There are several instances where there are no fines levied at present, in some cases because they are "new" fine topics under SCORY.

If a situation were to arise where for any reason a fine must be imposed then the amount would be covered under Rule 6(D) (£15).

PROCEDURE FOR THE PROCESSING OF DISCIPLINARY MATTERS

All disciplinary matters will be dealt with in accordance with the Rules of the Craven Minor League, incorporating the Standard Code of Rules for Mini-Soccer and Youth Football Competitions (SCORY)

Any action by the Management Committee must be taken within 28 days of being notified of an alleged breach of a Rule (See Rule 6(D))

For all alleged breaches, the Management Committee shall issue a formal charge to the Club concerned and the Club shall be given 7 days from the date of notification of the charge to reply.

Notification will normally be sent by e-mail and 7 days (7 x 24 hours) will be counted from midnight following the time when the notification is sent.

Where the Club charged fails to respond within 7 days, the Management Committee shall determine the charge in such manner and upon such evidence as it considers appropriate.

All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 7 (Rule 6(E))

Decisions of the Management Committee must be notified in writing to those concerned within 7 days.

N.B. In the case of a club failing to keep its engagement in cup competition matches the Management Committee will award the result to the opposing team and issue a fine in accordance with the Fines Tariff.

Schedule A - Fees and Charges

Ref.	Rule No.	FEES TARIFF	SCORY MAXIMUM	CRAVEN ACTUAL
301	4(A)	League Entry Application Fee (per team)	£50.00	£20.00
302	4(B)	Team Annual Subscription (11v11) per team	£150.00	£50.00
303	4(B)	Team Annual Subscription (9v9) per team	£150.00	£45.00
304	4(B)	Team Annual Subscription (7v7) per team	£150.00	£35.00
305	4(B)	Team Annual Subscription (5v5) per team	£150.00	£30.00
N/A	4 (C)	Deposit	£100.00	N/A
306	6(D)	Admin. Fee for not fulfilling development or festival fixture (in addition to costs)		£10.00
307	7(C)	Deposit prior to Management Committee considering a protest	£25.00	£25.00
308	7(D)(ii)	Deposit required when requesting to state case in person to Management Committee	£25.00	£25.00
309	7(F)	Fee required by County FA Board of Appeal	£25.00	£25.00
310	18(D)	Registration Form (per player)	£10.00	nil
311	18(H)	Transfer fee/Form	£10.00	£10.00
315	18(O)	Club Official's replacement ID card		£5
312	23 (E)(i)	Referee's fee inclusive of expenses (U11 - U18)	Agree CFA	£30.00
313	23 (E)(iii)	Match official's fee, inclusive of expenses, for Development Football (U7 - U10)	Agree CFA	£15.00
314	23 (E)(ii)	Assistant Referee's fee inclusive of expenses	Agree CFA	£15.00

Ref.	Rule No.	FINES TARIFF - CUP RULES	SCORY MAXIMUM	CRAVEN ACTUAL
470	CR3	Failure to provide a squad list for Cup Final or Semi.		£50.00
471	CR3	Non-fulfilment arising from playing an ineligible player in cup competition		£25.00
472	CR18(A)	Failure to have correct kit and equipment available at a Cup Final (per offence)		£25.00
473	CR18(B)	Failure to comply with requirements of ground owners at Cup Finals and other Trophy Events		£100.00
474	CR18(C)	Costs to Club arising from behaviour at Finals		Unlimited
475	CR19	Failure to supply squad list for Cup Final programme		£15.00

Ref.	Rule No.	FINES TARIFF – MAIN RULES	SCORY MAXIMUM	CRAVEN ACTUAL
401	2(G)	Failure to affiliate	£100.00	
402	2(I)	Failure to comply with FA initiatives	£100.00	
403	2(K)	Unauthorised entry of teams into competitions	£100.00	
404	3	Failure to obtain consent for a change of name	£30.00	
N/A	4(C)	Failure to pay deposit	£100.00	N/A
406	4(E)	Failure to notify affiliation details before AGM	£100.00	£15.00
407	5(E)	Communications conducted by wrong persons	£25.00	
408	5(E)	Failure to respond to correspondence		£15.00
409	5(E)	Telephoning Committee Member after 9:00 pm		£15.00
410	5(E)	Additional postage charges needed (plus costs)		£10.00
411	6(D)	Maximum fine permitted for anything	£100.00	Set by FA
412	6(D)	Maximum fine permitted if none specified in Rule		£15.00
413	6(H)	Failure to comply with an instruction of the Management Committee	£100.00	£15.00
414	6(H)	Late payment or failure to provide information - ALSO Rule 21	£100.00	£20.00
415	6(I)	Failure to pay a fine within 14 days of notice	Doubled (Max £100)	£20.00
416	7(D)	Failure to attend Management Committee meeting when summoned		£50.00
417	8(H)	Failure to attend AGM	£100.00	£25.00
418	9	Failure of Club to be represented at SGM	£100.00	£15.00
419	10	Failure to submit the required written agreement or to notify changes in signatories	£25.00	
420	11(A)	Club resigning after 31st March	£100.00	£50.00
422	11(A)	Failure to include 9v9 or 11v11 team in League in accordance with declared intentions		£25.00
423	11(A)	Failure to include mini-soccer team in League in accordance with declared intentions		£15.00
424	11(B)	Failure to commence or complete fixtures	£100.00	£50.00
425	13(A)	Failure to submit required written agreement regarding the trophy	£25.00	
426	13(B)	Failure to return trophy by required date (each trophy)		£100.00
427	13(B)	Failure of a Club to be properly represented at a League Presentation Evening		£50.00
428	16(A)	Failure to have the required insurance (Public Liability)	£100.00	
428	16(B)	Failure to have Players' Personal Accident insurance	£100.00	
429	18(A)	Failure to correctly register a player	£40.00	
430	18 (N)(i)	Playing an ineligible player	£100.00	£25.00
431	18(B)(iii)	Insufficient players registered	£25.00	
432	18(A)	Insufficient players for first game of season and any subsequent		£25.00
433	18(A)	Player named twice or not named on match sheet		£25.00
433	18(F)	Signing or playing for multiple clubs or inaccurate completion of a registration form	£25.00	
434	18(G)(ii)	Registration irregularities	£100.00	
434	18(A)	Player named who did not take part in match (or sub)		£25.00
435	18(B)(ii)	Academy player used or not notified of signing to academy		£100.00
436	18(J)	Failure to provide details of other clubs for which a player is registered		£15.00
N/A	18(M)	Players who have participated in Senior competition Matches	£100.00	N/A

437	18 (O)(i)	Failure to give priority to school activities	£50.00	
438	18(O)	Failure to provide Manager's ID Card when requested		£50.00
439	18(O)	Previously expelled official running of a Club or Team		£25.00
440	19	Failure to notify League of a change of colours		£15.00
441	19	Delaying start through not having a change of colours		£15.00
442	19	Shirts not numbered (applies to Under 11 and above)	£10 each up to £30	£15.00
443	20(A)	Failure to supply pitch details by 20th July		£25.00
444	20(A)	Failure to kick-off at the appointed time		£15.00
445	20(A)	Failure to provide equipment or delay start as a result	£30.00	£15.00
446	20(A)	No adequate First Aid Kit		£25.00
447	20(A)	Ground not properly marked or properly equipped		£15.00
448	20(A)	Failure to provide designated area for spectators		£15.00
449	20(A)	Unauthorised persons within the marked area		£15.00
450	20(A)	Failure to kick-off within 5 minutes of due time		£15.00
451	20(A)	Teams arranging to kick-off outside of the times permitted by the League		£50.00
452	20(B)	Failure to play matches on date fixed	£100.00	
453	20(B)	Failure to send notification of County Cup draw		£25.00
454	20(C)	Failure to notify opponents and referee of fixture details	£50.00	£15.00
455	20(D)	Failure to have minimum number of players that would constitute a team	£100.00	£5 per player
456	20(E)(i)&(iii)	Failure to play fixture	£100.00	£50.00
457	20(E)	Failure to give precedence to games in accordance with Rule (See Rule 20(B))		£25.00
458	20(E)	None fulfilment of fixture		£50.00
459	20 (H)	No captain's armband	£10.00	
460	21 (A) & 21 (C)	Late result notification form or not following procedure for submission of results	£20.00	
461	21 (B)	Failure to provide result	£20.00	
460	21	Match result notification incorrectly completed	£20.00	£15.00
463	21(D)	Failure to notify that mini-soccer game was played	£20.00	£5.00
461 463	21(B)	Failure to submit result or non completion of fixture or County Cup game		£15.00
461 463	21	Failure to provide mini-soccer result when required by the League		£5.00
463	21(D)	Publishing results/grading tables for fixtures involving U7s, U8s, U9s, U10s OR U11s	£50.00	
465	23(B)	Failure to submit Referee's Assessment Sheet when referee has not attended		£10.00
N/A	23 (C)	Failure to provide Club Assistant Referee	£25.00	N/A
466	23(E)	Failure to pay match officials' fees/expenses (Fees must still be paid or reimbursed to League)	£25.00	
467	23(E)	Failure of Away Club to reimburse Home Club with 50% of match officials fee		£15.00
468	23(F)	Failure to pay match officials where a match is not played	£25.00	
469	23	Failure to correctly submit Match Record Sheet to Registration and Referees Secretaries.		£15.00
469	23	Failure to comply with procedure for submitting Referee's marks		£15.00

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SCHEDULE A

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Fines Tariff